PLANET
Networking & Communication

# User's Manual


## 8/16-Channel
## Network Video Recorder

- NVR-810 / NVR-1610

www.PLANET.com.tw

## Copyright



## Federal Communication Commission Interference Statement

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

1. Reorient or relocate the receiving antenna.
2. Increase the separation between the equipment and receiver.
3. Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
4. Consult the dealer or an experienced radio technician for help.

## FCC Caution

To assure continued compliance. (example-use only shielded interface cables when connecting to computer or peripheral devices). Any changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.
This device complies with Part 15 of the FCC Rules. Operation is subject to the Following two conditions: ( 1 ) This device may not cause harmful interference, and ( 2 ) this Device must accept any interference received, including interference that may cause undesired operation.

## Federal Communication Commission (FCC) Radiation Exposure Statement

This equipment complies with FCC radiation exposure set forth for an uncontrolled environment. In order to avoid the possibility of exceeding the FCC radio frequency exposure limits, human proximity to the antenna shall not be less than 20 cm (8 inches) during normal operation.

## Safety

This equipment is designed with the utmost care for the safety of those who install and use it. However, special attention must be paid to the dangers of electric shock and static electricity when working with electrical equipment. All guidelines of this and of the computer manufacture must therefore be allowed at all times to ensure the safe use of the equipment.

### CE Mark Warning

This is a Class B product. In a domestic environment, this product may cause radio interference, in which case the user may be required to take adequate measures.

### WEEE Regulation

To avoid the potential effects on the environment and human health as a result of the presence of hazardous substances in electrical and electronic equipment, end users of electrical and electronic equipment should understand the meaning of the crossed-out wheeled bin symbol. Do not dispose of WEEE as unsorted municipal waste and have to collect such WEEE separately.

## Energy Saving Note of the Device

This power required device does not support Stand by mode operation.
For energy saving, please remove the DC-plug or push the hardware Power Switch to OFF position to disconnect the device from the power circuit.
Without remove the DC-plug or switch off the device, the device will still consuming power from the power circuit. In the view of Saving the Energy and reduce the unnecessary power consuming, it is strongly suggested to switch off or remove the DC-plug for the device if this device is not intended to be active.

## Revision

User's Manual for PLANET 8/16-ch Network Video Recorder
Model: NVR-810 / NVR-1610
Rev: 1.0 (April, 2012)
Part No. EM-NVR810(V3)/ NVR1610(V3)_v1.0

# Table of Contents

# 1. Product Description

The Network Video Recorder is designed for use within a surveillance system, and performs recordings and playbacks pictures from network cameras in the system. It is a recording device using a hard disk drive to record camera pictures instead of using video tapes so that pictures recorded by repeated overwriting will not experience deterioration of the recorded picture quality. Up to 8 (for NVR-810) or 16 (for NVR-1610) cameras can be connected via a network and it is possible to record their camera pictures. It is possible to perform the settings or operate the NVR using a web browser installed on a PC connected to a network, or remote controller. Recorded video can be played back from remote site by a PC. Up to 4 PCs (web browsers) can access this unit concurrently and it is possible to perform the settings and operate this unit. The NVR is compatible with most major brand cameras and its ability to automatically search and find the available cameras on the network can greatly reduce the user effort when expanding the system.

## 1.1 Product Features

**Main Function:**

- Simultaneous Recording and Live Video Streams
- Supports M-JPEG / MPEG-4 / H.264 compression
- Mobile Devices Remote Monitoring (iNVR Viewer)
- Auto Configuration for PLANET IP Camera
- Video resolution up to 5MP (2560 * 1920)
- Support up to 480fps @ Mega-Pixel (H.264)
- Easy access with PLANTE Dynamic DNS
- Manual or Schedule Recording of 16 IP Cameras simultaneously (8 IP Camera by NVR-810)

**Management:**

- Up to 32 / 16 NVR, max. 128 (NVR-810) / 256 (NVR-1610) channels with the management software
- Video recycle function makes the video recording in 7/24
- Web-Based and management utility for easy configuration
- Two-Way Audio function
- E-Map interface in web and utility configuration
- Auto discover by management software
- Smart IP camera search
- Exports record video file to AVI format
- Multiple Languages support
- Supports mobile phone remote view with WinCE 6.1, Android, Symbian S60, iPhone, Blackberry 4.6

**Hardware:**

- Gigabit Ethernet port
- LED indicators to display the status of connected IP camera
- Built-in 8 x DI, 4 x DO for Event Management

- Supports external UPS (USB)

## 1.2 System Requirements

The following are minimum system requirements for the system to operate Network Video Recorder (NVR):

**Operating System**

Microsoft® Windows® 2000 Professional, Windows® XP Professional ,Windows® Server 2003 / 2008 or Windows® 7

**Browser**

Microsoft Internet Explorer 7 or above

**CPU**

Minimum Intel® Core™ i5 Processor @ 2.4Ghz or higher ( Core™ i7 Processor is recommended)

**RAM**

Minimum 1 GB of RAM, 2GB or above is recommended

**Network**

Minimum 10/100 Ethernet (Gigabit Ethernet is recommended)

**Graphics Adapter**

Standalone AGP or PCI-Express, 1GB Ram, minimum 1024x768, 32 bit colors. (2GB is recommended, we highly recommend to work above the 1920 x 1080 resolution to get the full experience of the software)

| | |
|---|---|
| NOTE | **Make sure your display DPI setting is set to default at 96DPI**<br>To set DPI value, righ t-click on desktop, choose “Settings” tab >> “Advanced” >> “General” |

-

## 1.3 Packet Content

- 1 x NVR
- 1 x Power Cord
- 1 x RJ-45 Cable
- 1 x CD-ROM
- 1 x Quick Installation Guide

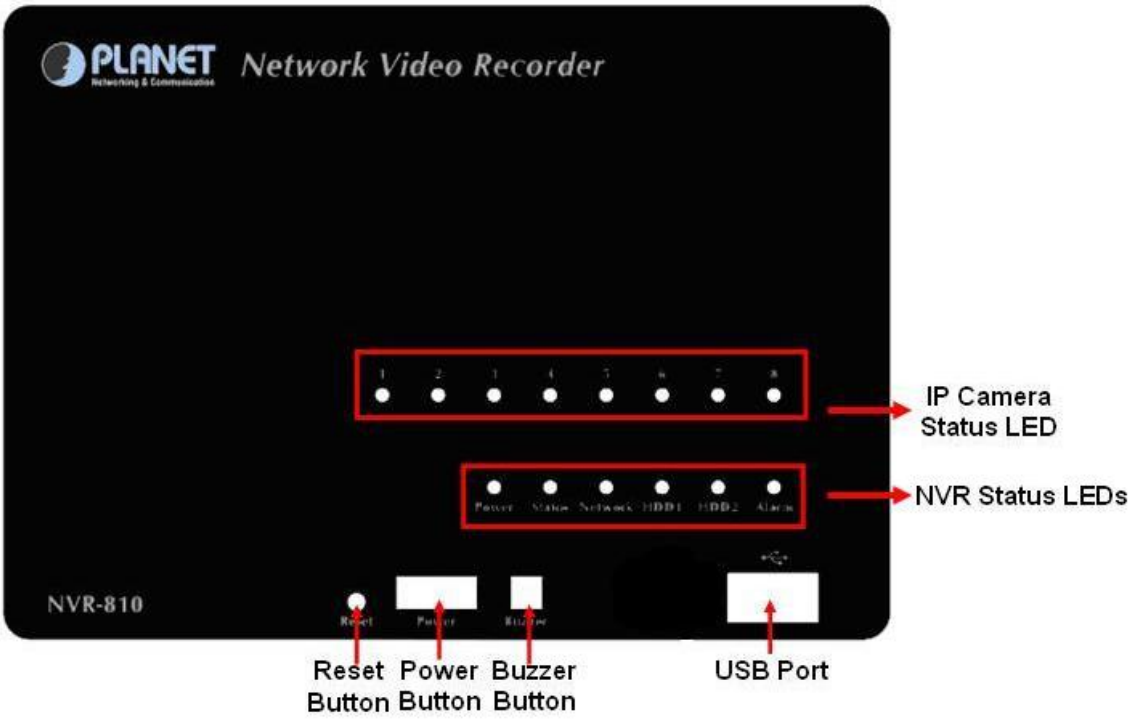
## 1.4 Specification

| **Product** | NVR-810 | NVR-1610 |
|---|---|---|
| **Video** | | |
| Compression | MJPEG/MPEG-4/H.264 | |
| Resolution | 5 MP/HD/MegaPixel/FD1/CIF/QCIF | |
| Max. Frame Rate | 240 fps (1920x1080, H.264) | 480 fps (1280X1024, H.264) |
| Display Mode | Live View/Playback/Full Screen | |
| PTZ Support | Virtual PTZ Panel/Auto Pan/Preset Point/<br>Preset Sequence/Digital PTZ | |
| Sequence Mode | Sequence All<br>Manually Selected cameras in 1/4 split view with configurable timer | |
| Snapshot | 3 continuous snapshots in JPEG format | |
| E-Map | Motion Detected Event Display on E-Map<br>Google Map | |
| Recording Mode | Manual, Schedule, Event, Continuous | |
| **Hardware** | | |
| Video Input | 8 channels IP cameras | 16 channels IP cameras |
| Ethernet | 1 x RJ-45, 10/100/1000Base-T | |
| USB Interface | 1 x USB 2.0 for backup device and firmware upgrade | |
| Storage Device | 2 x 3.5” SATA II hard disk connectors | |
| Button | Power, Reset, Buzzer | |
| LED Display | 1 x Power<br>1 x Status<br>1 x LAN<br>2 x HDD<br>1 x Alarm<br>8 x IP camera | 1 x Power<br>1 x Status<br>1 x LAN<br>2 x HDD<br>1 x Alarm<br>16 x IP camera |
| **Network and Configuration** | | |
| Network File Protocol | Microsoft Networks (CIFS/SMB), Internet (HTTP), FTP | |
| Network Service | TCP/IP, DHCP, DNS, HTTP, FTP, NTP, SMTP, UPnP | |
| Management | Web-Based administration<br>Network Time Protocol<br>Multiple users account<br>E-mail notification<br>System log<br>Firmware upgrade | |
| User Interface | Web browser<br>CMS utility (CV3-M256 / CV3-M1024) | |
| **Environment** | | |
| Power | 100~240V AC, 1.4A / Max. 50/60Hz | |
| Consumption | 90W | |

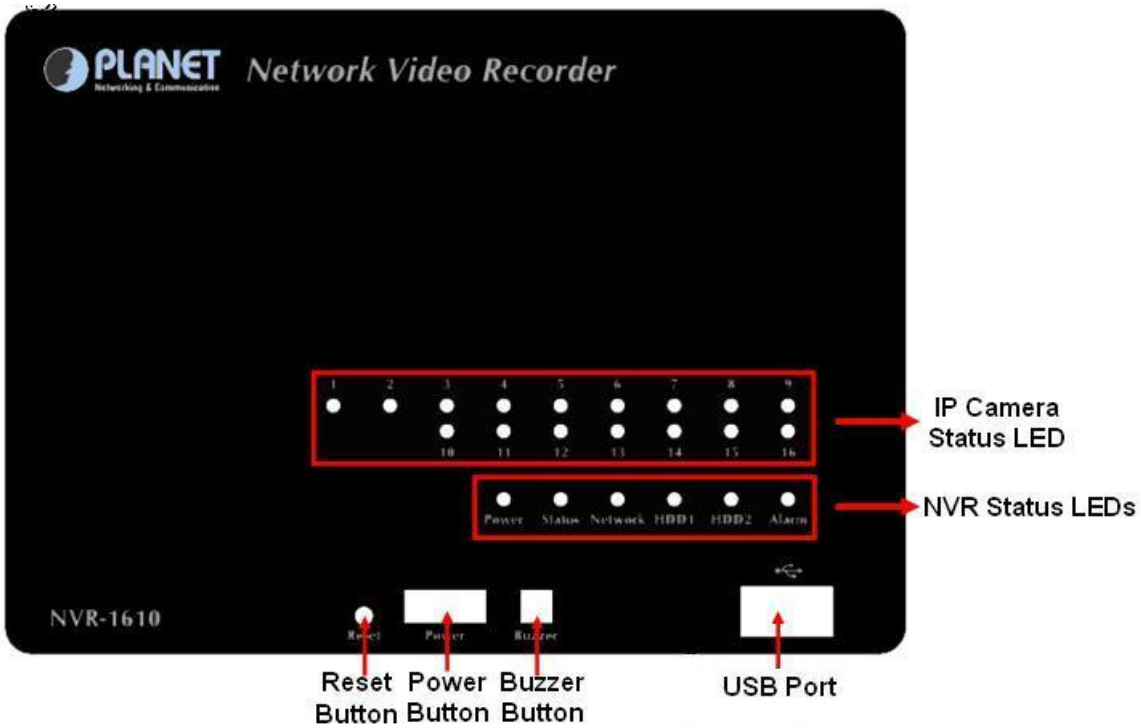
| | |
|---|---|
| Operating Temperature | 0~45 Degree C |
| Storage Temperature | -40~70 Degree C |
| Humidity | 0~90% (non-condition) |
| Weight | 2.89 kg |
| Dimension (W x D x H) | 170 x 215 x 125 mm |

## 1.5 Front Panel

**NVR-810**




**NVR-1610**

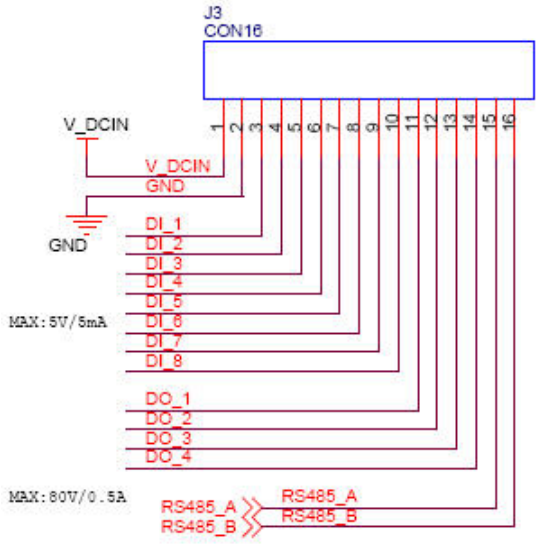



## 1.6 LEDs Definition

| | | |
|---|---|---|
| HDD x 2 | Green | Solid green when the hard disk is mounted and being accessed |
| | Red | Solid red for disk fail |
| | Amber | Solid amber when disk is recording<br>Blinking when recycling |
| Network | Amber | Solid amber for activity on a 1G bps network. |
| | Green | Solid green for activity on a 10/100 Mbps network. |
| Status | Amber | Blinking during firmware upgrade |
| | Green | Shows solid green for normal operation.<br>Blinking green when firmware upgrade is done |
| | Red | Flashes red for failed firmware upgrade. |
| Power | Green | Normal operation |
| | Red | System off (power adapter remains plugged in) |
| | Amber | Blinking amber indicating device is initializing |
| Alarm | Red | Blinking when an alarm occurs |
| | None | When alarm is reset |

| | | |
|---|---|---|
| Camera LEDs | Green | Solid green, live connected with no event or recording activity |
| | Amber | Blinking amber, manual or event recording is being performed |
| | Amber | Solid amber, schedule or continuous recording is being performed |
| | Red | Recording is set but no video from camera |

## 1.7 I/O Ports


| Pin | Signal |
|---|---|
| 1 | DC IN |
| 2 | GND |
| 3 | Alarm Input 1 |
| 4 | Alarm Input 2 |
| 5 | Alarm Input 3 |
| 6 | Alarm Input 4 |
| 7 | Alarm Input 5 |

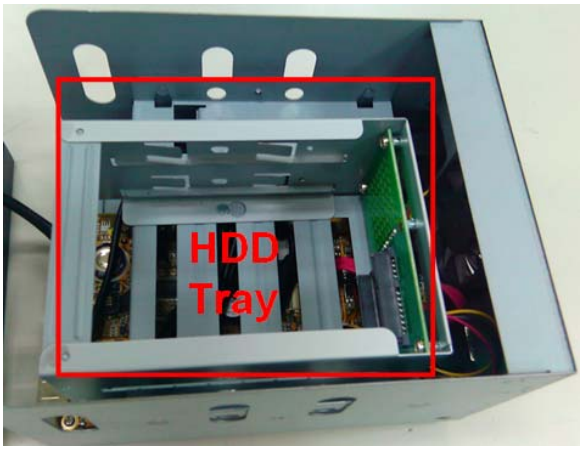
| | |
|---|---|
| 8 | Alarm Input 6 |
| 9 | Alarm Input 7 |
| 10 | Alarm Input 8 |
| 11 | Alarm Out 1 |
| 12 | Alarm Out 2 |
| 13 | Alarm Out 3 |
| 14 | Alarm Out 4 |
| 15 | RS-485+ |
| 16 | RS-485- |

# 2. Install Hard Disk

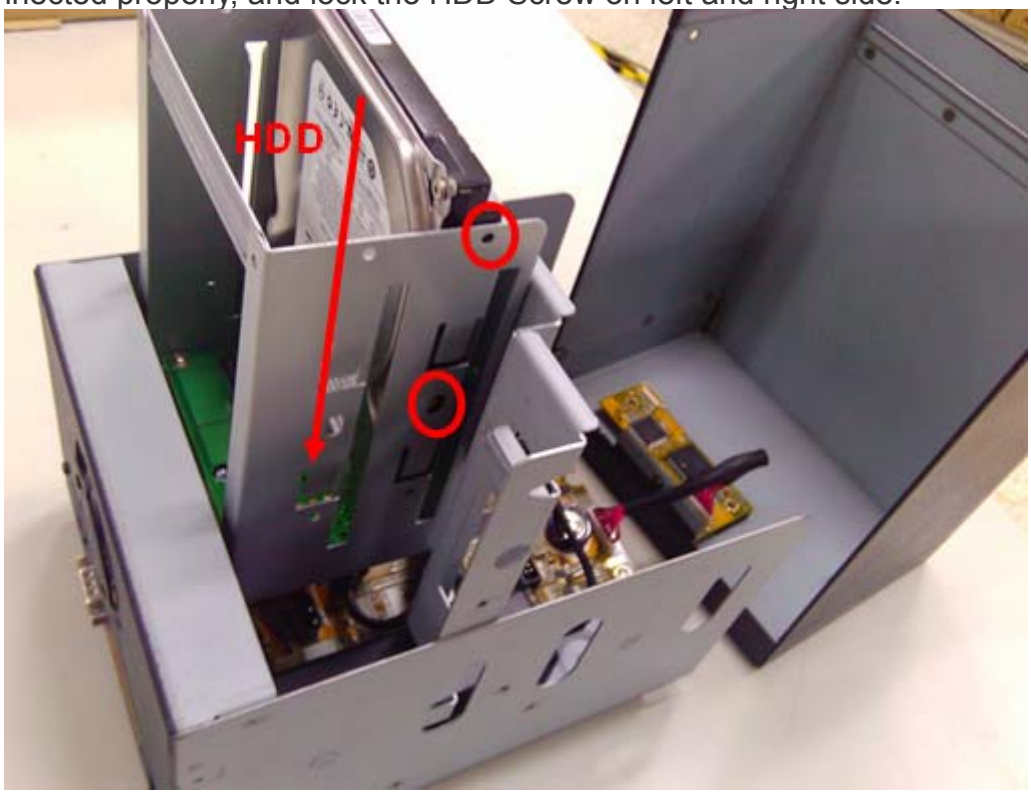
1. Removing the screws on the side.


2. Push the top housing forward, then lift it up.

3. Removing the screws on the HDD Tray left and right side.




4. Insert the HDD to HDD tray. Please push the HDD until the SATA connect is connected properly, and lock the HDD Screw on left and right side.




5. If there is a second HDD, please repeat the step 4 to install it.

| | |
|---|---|
| NOTE | • The NVR supports SATA I or SATA II hard disks<br>• The NVR supports max. 2TB per hard disk and it supports total of 2 hard disks (4TB) |

6. Place the top housing back and secure it with the bottom housing.

7. Connect the bundle power adapter to the power connector in rear panel.
8. Press power button to power on your NVR.

# 3. Connect to the NVR

There are various ways you can connect to the NVR and below are the suggested methods for different network setup:

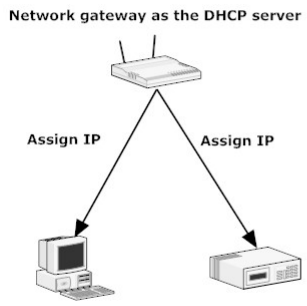
. The NVR is placed in a network with a DHCP server: Connect to the NVR by using **"Device Search"** Utility.

. The NVR is placed in a network without DHCP server (or you are connecting to it directly): **Access NVR with its default IP (192.168.0.20).**

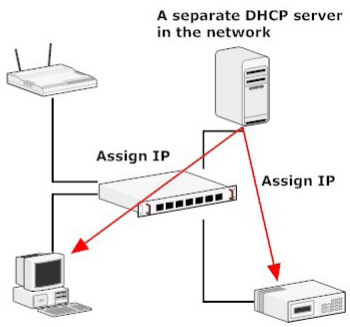
## 3.1 Use Device Search Utility

If the NVR is placed in a corporate network or a local area network where a DHCP server is already presented, please install the "Device Search" utility from the bundled CD disk.

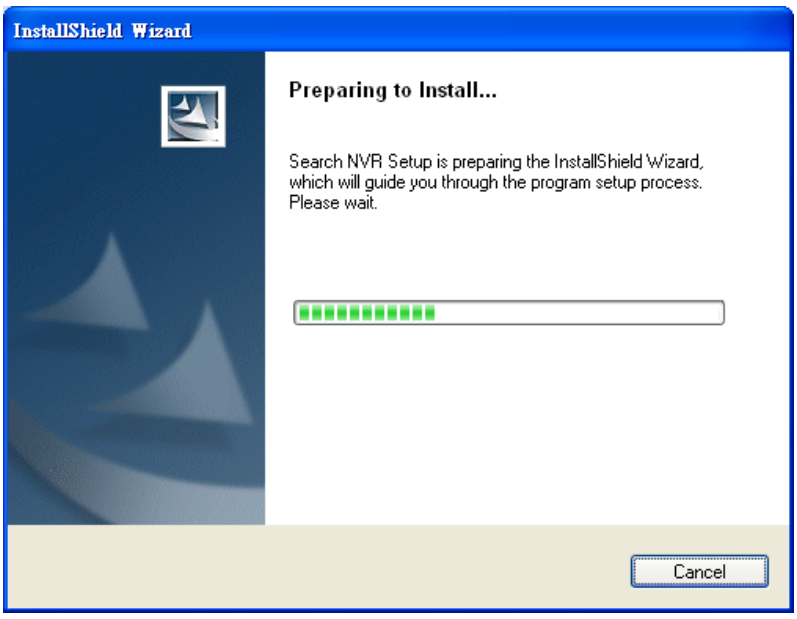
1.



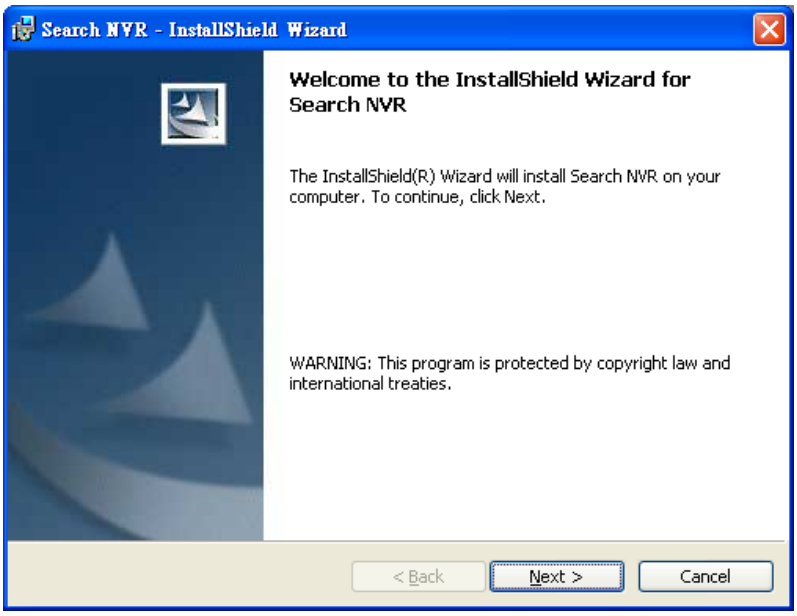

2.



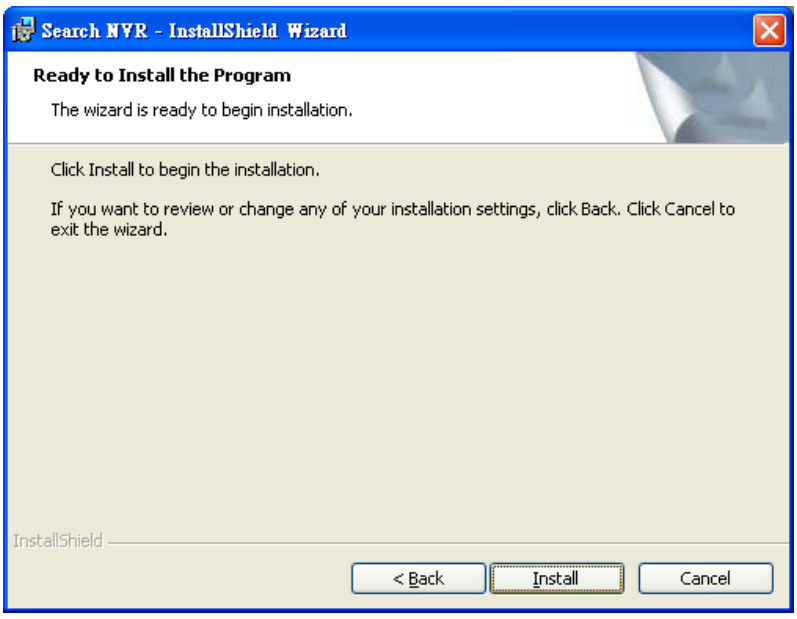

To begin, launch the "Device Search" utility from the CD and proceed with the installation.



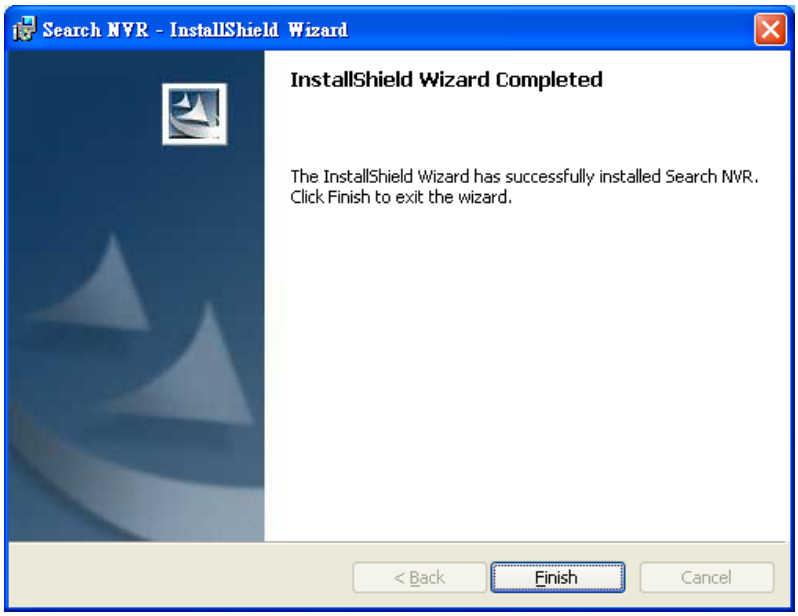

Please click “Next” to continue.




Please click “Install” to start the installation.

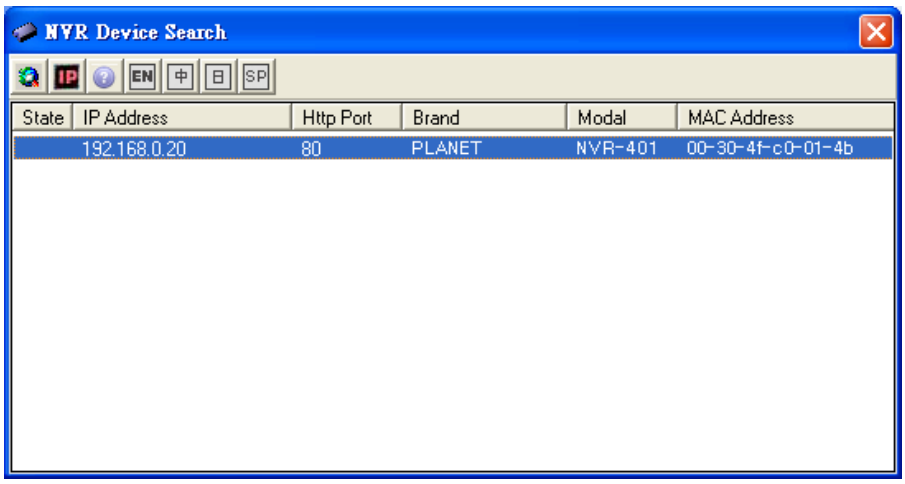



Once the installation is complete, please check the “Finish”.



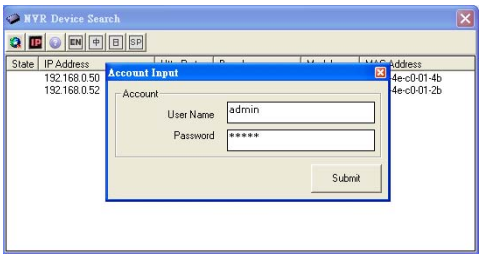

Please go to Start => Programs => NVR => Search NVR to run the search tool. Then you will see the utility start search the network.

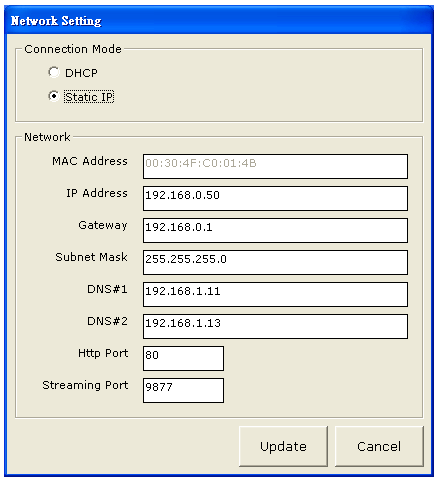

The NVR should be located and its IP address should be displayed: Double-click on it and the program should automatically access the NVR’s web administration page from your default browser.



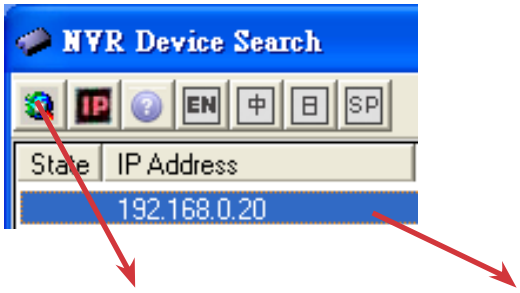

You may change NVR's IP address by click on the button highlighted below.


You will be prompted for the NVR's login information before proceeding to change device's IP address.




You may click on the button highlighted below to perform search again. Or double-click on any of the search results to access NVR's web ad- ministration page.



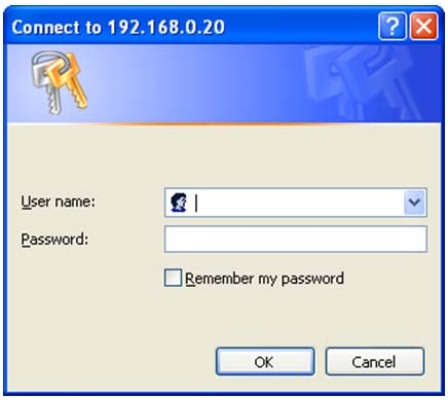

Perform search again

Access NVR's web administration page

You should be prompted for the NVR 's username and password. Enter its default

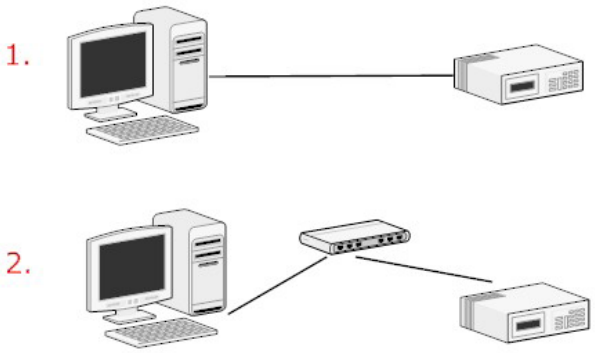
username “**admin**” and password “ **admin**” and then click ”OK” to enter the system.

Default User Name: **admin**
Default Password: **admin**

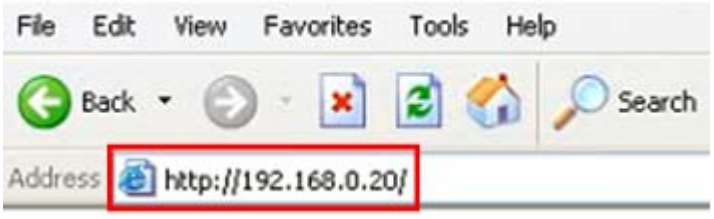



## 3.2 Access NVR with its default IP address

The NVR comes with a pre-confi gured static IP a ddress “**192.168.0.20**”. However, it is only used when there is no DHCP serv er presented in the network. Connect the NVR and PC to your switch or hub , or connect the PC directly to the NVR using a crossover CAT5 Ethernet cable.




The PC that is connected directly to the NVR (or within the same local area network) should receive an IP from it. Simply a ccess the NVR from y our web browser with NVR default IP address.




You should be prompted for the user name and password. Enter its default username “**admin**” and password “ **admin**” and then click” OK” to enter the system.


# 4. Live View

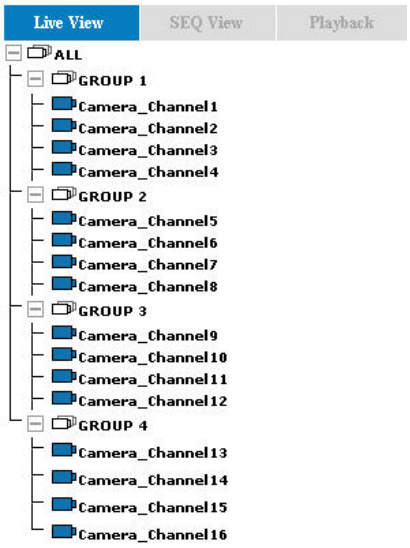

The 8 channel NVR comes with a 8- video split window view with one video displays on a larger window . Select a channel from the drop-down menu to display its video on the lar ger split window. You can also double- click on any of the smaller one to displa y its video to the larger window.

**The "Live View" page provides the following functions:**

- Retrieve camera's video stream
- Retrieve camera's status
- Perform Live Sequence Viewing
- PTZ Control
- Perform PTZ Preset Sequence viewing
- Perform manual recording
- Take snapshot

- Receive audio of a video stream
- Send audio
- Control “Buzzer”
- Change web UI display language

## 4.1 Retrieve camera's video stream




The camera list is expanded and displayed on the Live View page.

- Click "All" to display videos in the 8-video mode (NVR-810) or 16-video mode (NVR-1610).
- Click on a "Group" (e x. Group 1) to display videos from camer as under that group in quad view.
- Click on any camera to display video in single-view mode.

## 4.2 Retrieve camera's status

The camera list can show each camer a's current status. Each status is represented with different colors and t heir meanings are ex plained on the left.

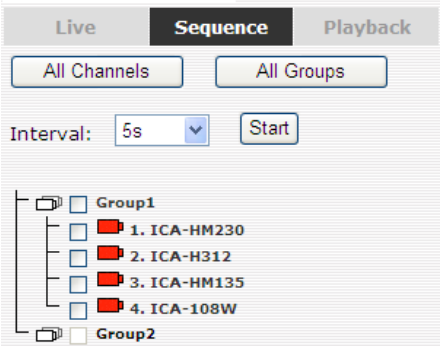
 Camera is connected

 Camera is NOT connected

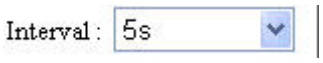
 Camera is current performing recording

## 4.3 Perform Sequence Viewing

Sequence view is a function that allows y ou to view multiple video streams from certain cameras in sequence automatically with having to select them one by one. To perform sequence view , select "Sequen ce" from the upper -left hand corner. Then select one or more camera(s) or camera group(s) for sequence viewing



Then select dwell interval from the drop-down menu




Finally click “Start” to start sequence viewing

Click “**All Channels**” to quickly select all available channels and start sequence view in single-view mode.

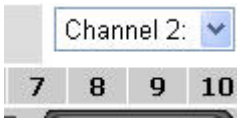
Click “**All Groups**” to quick select all available groups and start sequence view in quad-view mode.

Or simply select the desired channels and press “Start” to start sequence view.

## 4.4 PTZ Control

PTZ control provides functions to pan, tilt, zoom a PTZ camera as well as the ability to adjust camera focus and iris.


Camera(s) that are currently being selected for live viewing will be listed in the PTZ drop-down menu. Simply select a camera then use the PTZ control panel to control the camera.



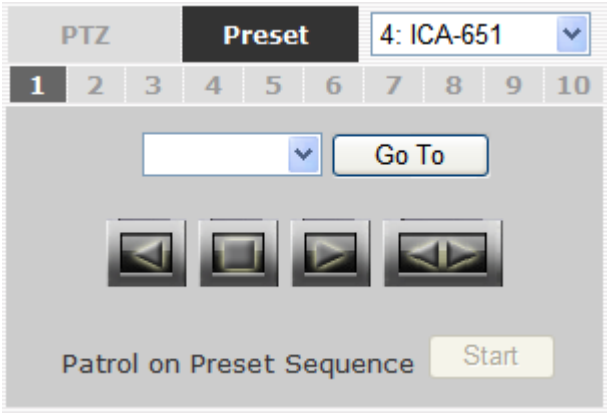

The bar shown below allows you to control the pan/tilt speed.


## 4.5 Perform PTZ Preset Viewing

There are three functions provided in the “Preset” section:

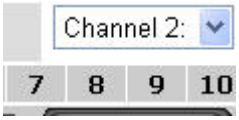
. Perform preset point viewing of a particular camera.

. Auto pan a particular camera.
. Perform preset point sequence viewing.

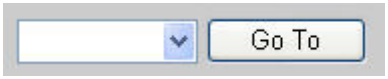



Preset Point Viewing

Start by selecting a PTZ camera from the drop-down list:



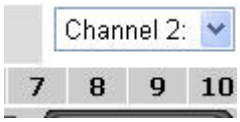

Its available PTZ preset points will be listed in the drop- down list shown below:



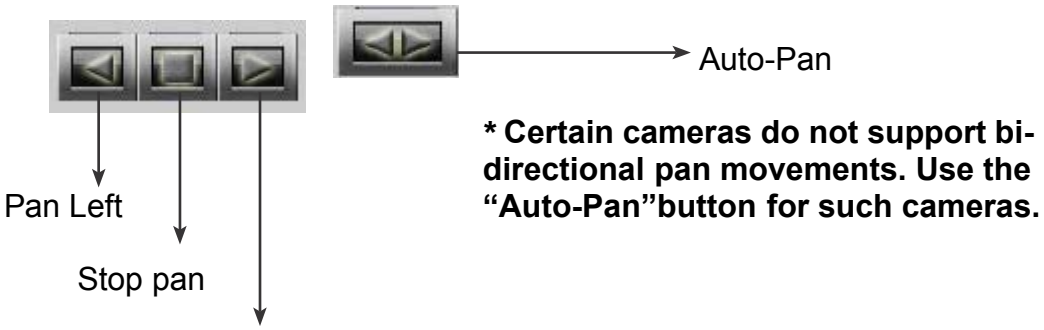

Select a preset position from the drop-down list and click“Go to” to move the live view to that position.

**Auto Pan Viewing**

Start by selecting a PTZ camera from the drop-down list:




Use the Auto-Pan control buttons to pan right, left and stop auto pan.




*** Certain cameras do not support bi-directional pan movements. Use the "Auto-Pan"button for such cameras.**

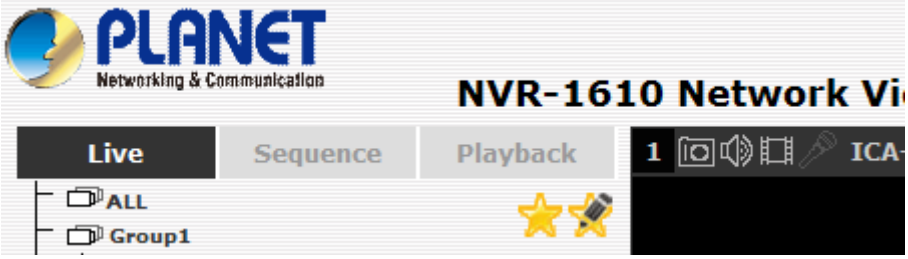
Pan right

**Preset Point Sequence Viewing**

This function allows you to view multiple preset points videos of a camera without having to select them one by one. Once you have defined the prefer preset points in "**Camera Configuration**" => "**PTZ Preset Sequence**" under the "**Setup**" menu, click "Start " here and the recorder will begin to display videos from those presetpoints in sequence automatically until you click "Stop".

## 4.6 Live Video Control Buttons

Each live video window comes with control buttons with functions described below:




Take a snapshot of a live video.

Turn on/off audio of a live video.

Start/stop recording of a live video (manual recording).

Audio post function.

Display my favorite channel. (For NVR-1610 only)

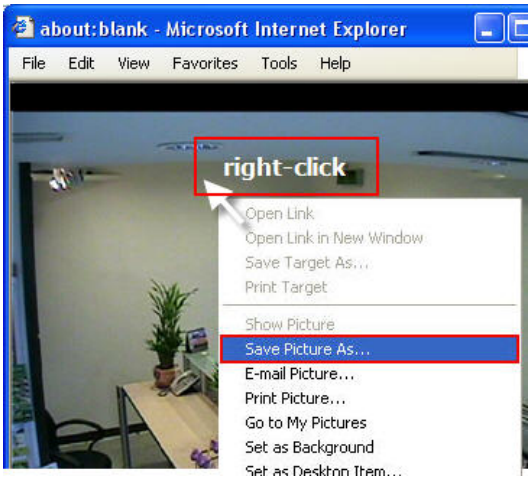
Edit my favorite channel. (For NVR-1610 only)


Full screen view of a live video

Display video in its original ratio

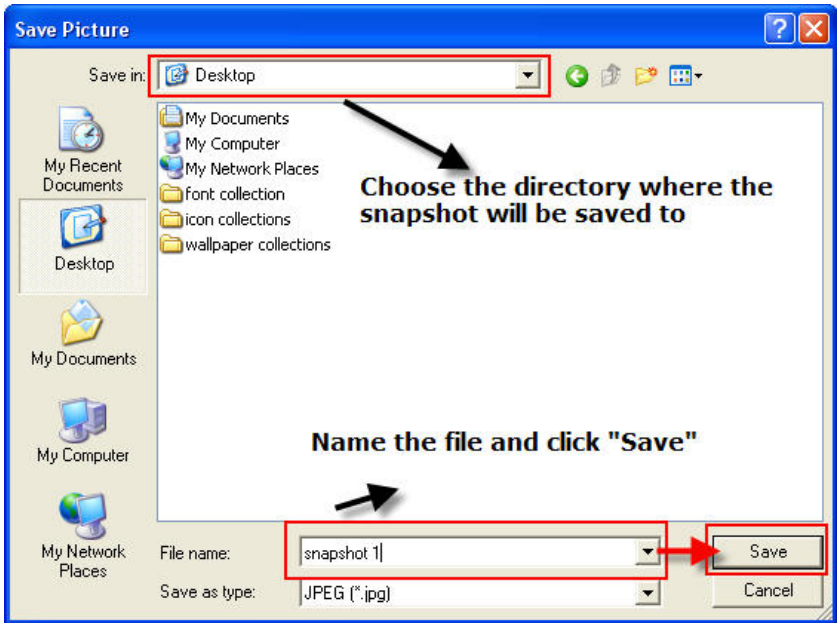
**Take a snapshot of a live video**

To take a snapshot of a liv e video, click the button and the snapshot of the video will be displayed in a pop up window shown like below.




Right-click anywhere on the image and select "Save Image as" from the pull-down menu.

In the pop up dialog, name the image file and choose which direc tory the image will be saved to and click "Save".



### Full Screen View of a Live Video

To view a video in full screen, click the button. To exit full screen video, double-click anywhere on the video.

### Turn On/Off Audio of a Live Video

You can retrieve audio from a particular camera. Simply click the button to do so.

The button will show in different color once the audio is turned on. Click on it again to turn off audio.

You may only turn on audio once channel at a time

### Start/Stop Recording of a Live Video

You can manually start or stop recording of a live video by using the button.

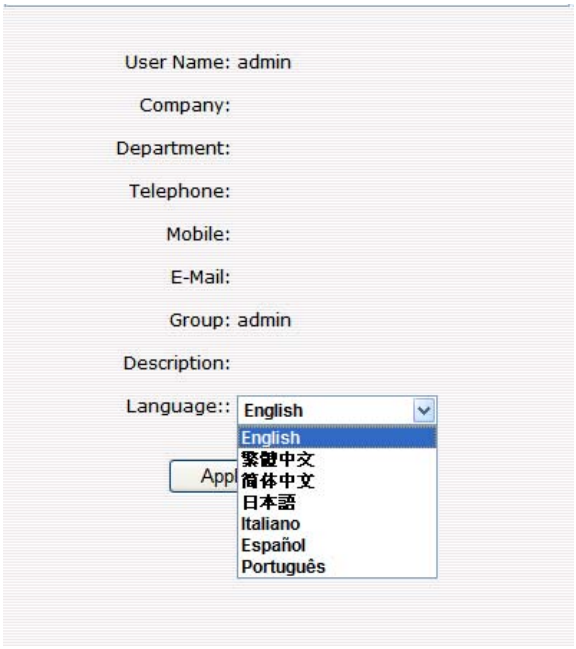
The button will show in different color once the recording is started manually. Click on it again to stop recording.

### Audio post

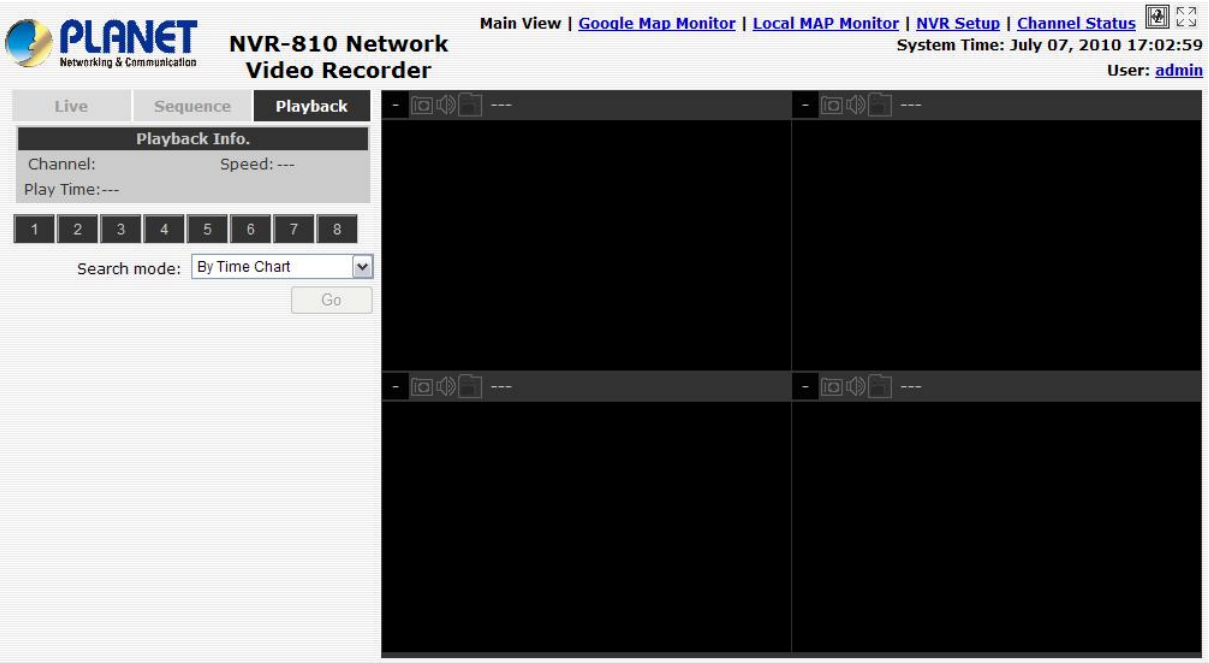
This function allows user to speak from a PC through a micro- phone and the audio can be played at the camera side if it has a speaker connected to it.

## 4.7 Change Web UI Display Language

You can change the web UI display language from the current login username link located at the upper-right hand corner. Click on the link opens up a new window which displays detail information about the user as well as a drop-down menu which lets you change the display language.


User Name: admin
Company:
Department:
Telephone:
Mobile:
E-Mail:
Group: admin
Description:
Language::
English
English
繁體中文
簡体中文
日本語
Italiano
Español
Português

# 5. Playback




Playback is a function that allows you to play one or more videos that were previously recorded by a chosen recording method or due to an event trigger. The NVR offers synchronized playback from up to 4 channels and various types of search methods are provided to help you find the footage you need quickly.

You can turn on or off the audio of a recorded video at your choice if audio was also recorded during the recording of the video.

Playback video can be viewed in full screen and snapshots can be taken and saved during a video playback.

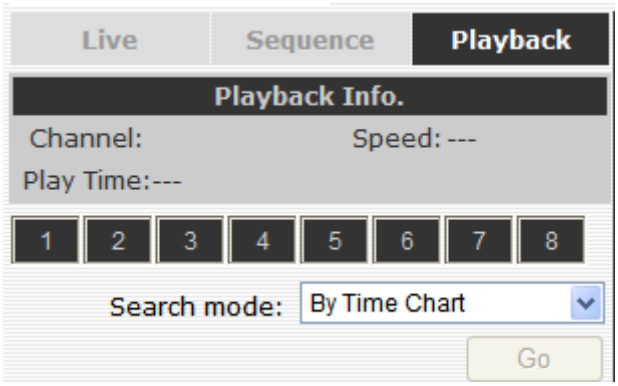
## 5.1 Methods to Search Playback Videos

The NVR offers three methods to quickly help users find videos that were previously recorded:

- Search by time: Specify a time range and search videos recorded within that range.
- Search by event: Find videos that were recorded due to event triggers.
- Play by start time: Enter a specific time a vi deo was recorded to start playing back the video.

**Search by time chart**

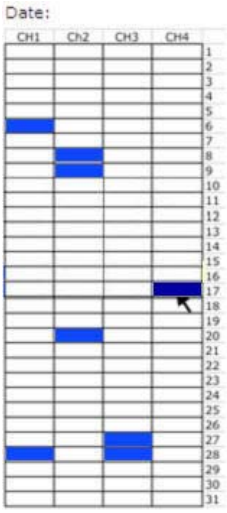
Start by selecting which channel(s) y ou would like to perform a search on:



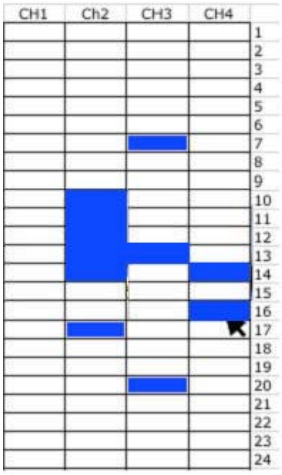

Selected channels will be marked in red


Select “Search by time chart ” from t he “Search Method” drop- down list and click “Go” to start the search:


Results will then be displa yed in a “Dat e/Channel” table and boxes marked in blue represent videos found in those dates:




Click on any blue cell box should direct you to the hour/channel table if there were multiple videos recorded during that date:




* Videos from other cameras that are recorded on the same date will also be displayed.

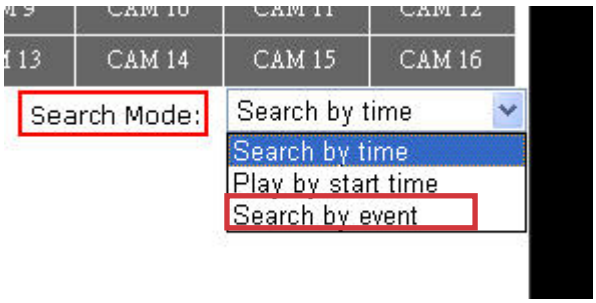
* Move the mouse cursor on a particular cell bo x without clicking gives you a preview of the play-back video n a small thumbnail.

Click on the cell box again will s tart playing back the videos if you have reached the end of search results:

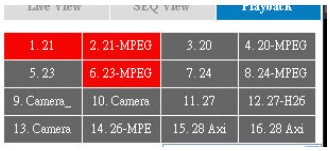

Videos found from other camer as that were recorded at the same time will also be played.

**Search by event**

Start by selecting which channel(s) y ou would like to perform a search on.




*Selected channels will be marked in red.*



Select “Search by event” from the “Search Method” drop-down list and click “Go” to start the search.

Results will then be listed like what is shown below (displays the oldest record top down). Click on a particular result to start the playback.

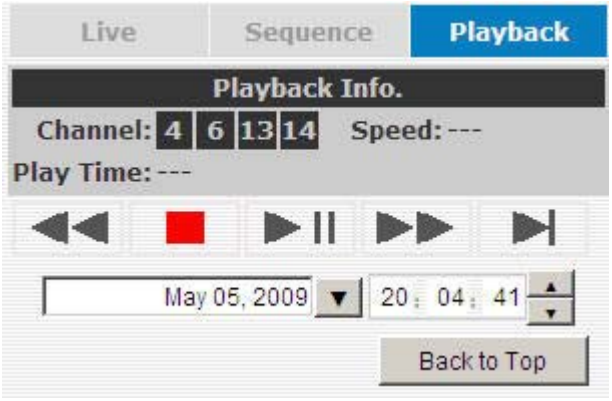

* You can click “Next Search” to display the next 15 results.

You may also specify a new start time to search and display results from then on. You can restrict the number of results to be displayed at once (max. 30) and perform the search again.

**Play by specific time**

If you know when a recording was taken place, you may choose the "Play by start time" from the "Search Method" drop-down list.

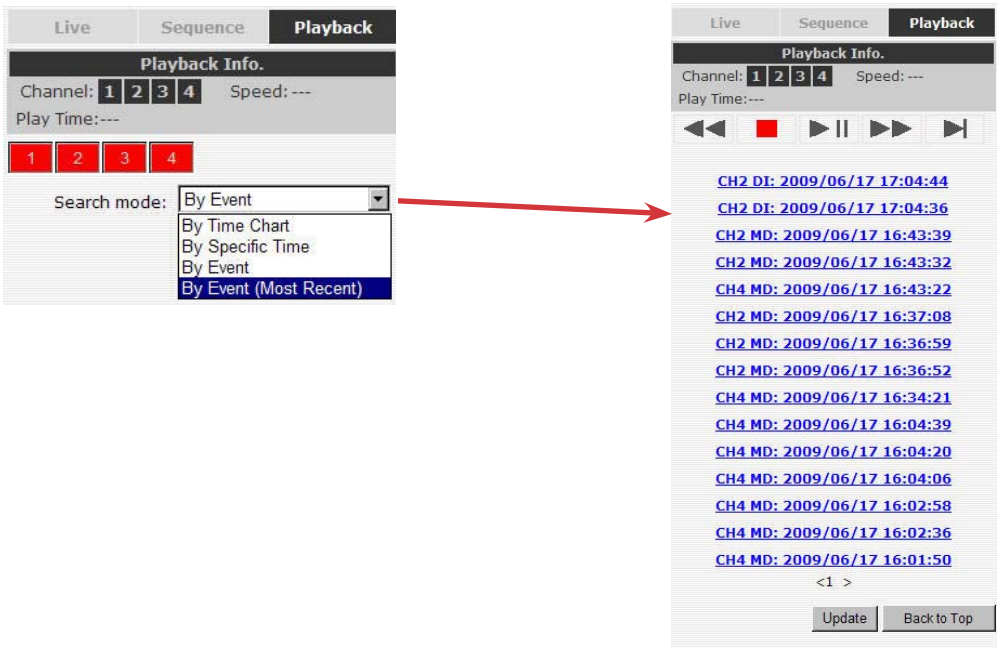

Then you will be prompted to en ter a specific time and date for the recorded video.




Use the ▼ button to select month, date, and year.

**Search by event (Most Recent)**

This function quickly displays the most rec ent event recordings from the selected channels, displaying the most recent result top down. You may click "Update" to update the list to display the most recent result.

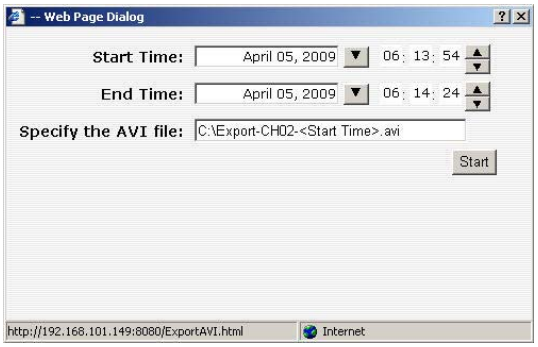


## 5.2 Export Playback Videos to AVI Files

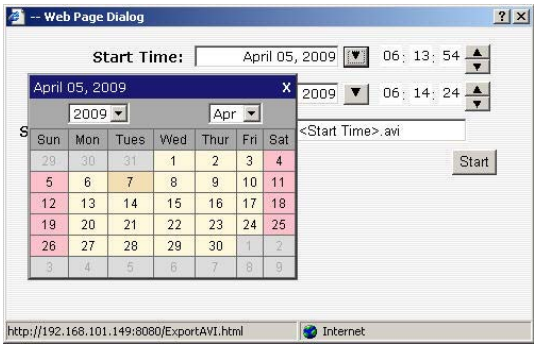
User can export the recorded pla yback videos stored on NVR-1610 to a local computer and save them in AVI file format. The files can then be played on the PC by a 3rd party media player such as VLC player or Windows Media player.

Once you locate the recorded videos with steps described in the pre- vious section, hit the “Export AVI” button on a video window of the video you wish to export.

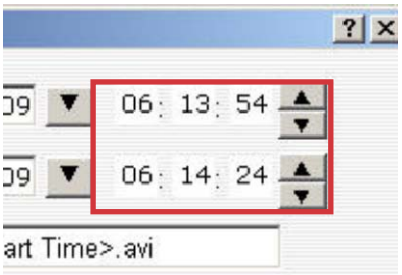

A new dialog will pop up and allows you to specify the time frame (or length) of the video you wish to export.




Click the  button to pull down the calendar to help you specify the month, date and the year

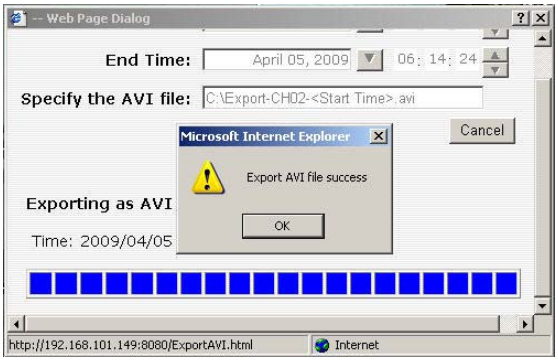


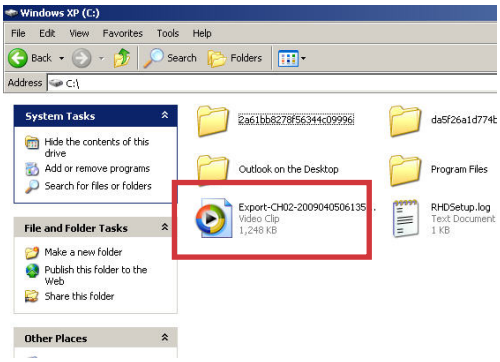

Specify the starting and ending hours of the video by entering numbers in the text boxes.



Hit the “Start” button to start exporting. The file will be automatically named and saved under the C:\ partition.


You will be notified once the process is completed successfully




The exported AVI file will be saved under the C partition.

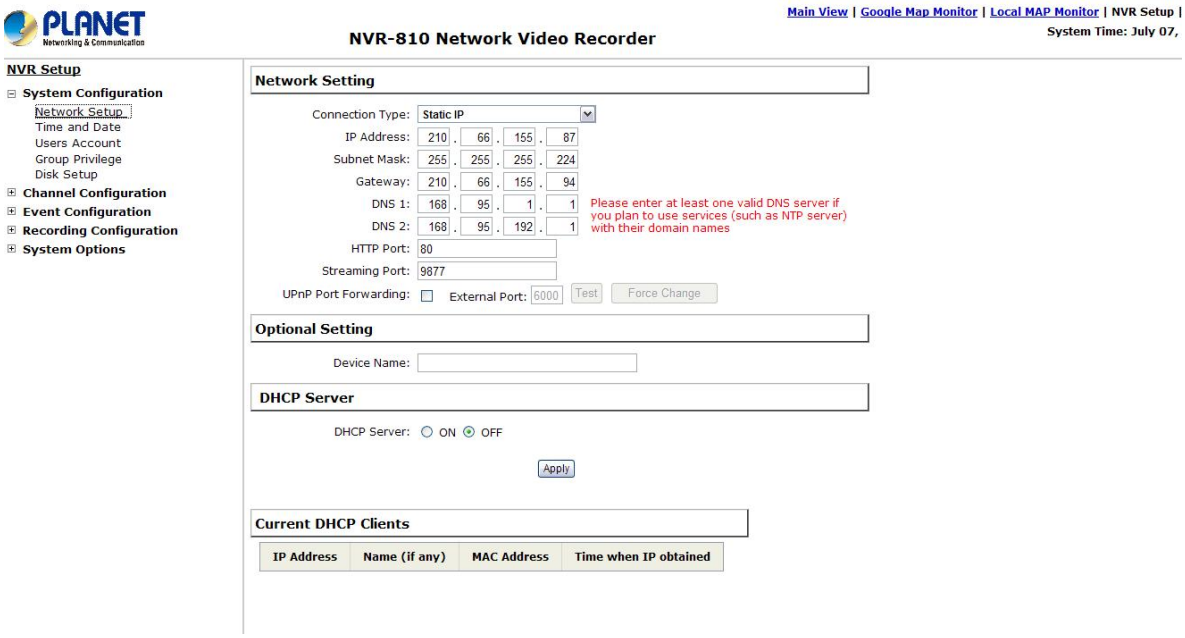
* ffdshow is required in order to play the exported AVI file with Windows Media Player. You can get it at “http://sourceforge.net/projects/ffd-show-tryout!” to download the “ffdshow_beta6_rev2527_20081219.exe”.

# 6. System Setup

## 6.1 System Configurations

The “System Configurations” page provides users options to setup the device quickly and properly. After properly configuring all settings in all the sub- pages, users should expect a fully working network video recorder that is ready to manage cameras on the network. We will st art by configuring its network settings to make sure it works correctly in your netwo rk. Next, we will hel p you adjust the system time so videos will be recorder with correct timestamp. To better secure the system for unwanted disturbance, we will guide you on setting up user’s account and privileges to prevent settings gets altered by users other than the system administrator. Lastly, w e will tell you what you should exp ect after insta lling a hard disk and how to prepare the hard disk for the video recording.

### 6.1.1 Network Settings




You need to adjust settings in this page for the device to work properly in your network. It is critical that settings here are c onfigured correctly based on your network configurations so that the recorder can be administered through the local ar ea network and cameras can be connected from it.

By default, the recorder is set to obtain IP address from DHCP server, it should b e sufficient in most netw ork environments, and most likely you should not need to alter anything in this page. To locate the reco rder, simply use the IP Utility with steps described in page 13.

If you wish to set the recorder to use a static IP address in your local area network,

1. Choose “Static IP” from the “Connection Type” drop-down menu

2. Enter the IP address, subnet mask, default gateway address and DNS server address for the recorder

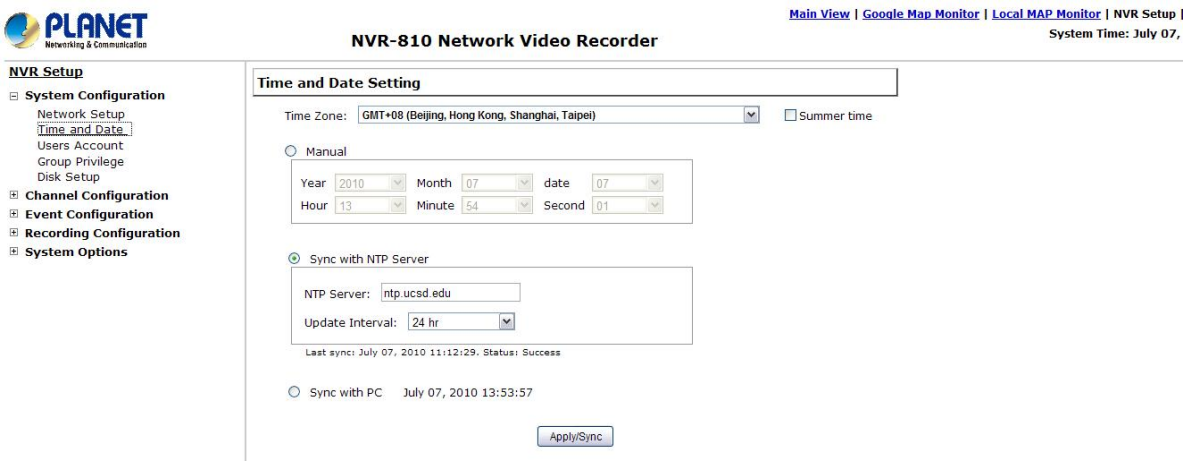
3. Enable “DHCP Server” under “DHCP Server” if you wish to use the recorder as a DHCP server, or leave it disabled if there is already a DHCP server in the network .

4. Click Apply for the settings to take effect.

The recorder can detect the presence of a DHCP server upon startup. It sets itself to use static IP address if there is no DHCP server currently presented in the network. Its DHCP server function is also turned on at the same time to assign IP addresses to cameras that are later connected to the network. You can manually turn off the DHCP server function if you wish to use a separate DHCP server.

Change the recorder’s IP address would require the recorder to restart. Restart the device under “system Options” >> “Maintenance” for the settings to take effect.

## 6.1.2 Time and Date




Set the time and date by selecting the time zone according to your location. It is imperative that you set the recorder’s time correctly to avoid the following errors:

- Incorrect display time for playback videos.
- Inconsistent display time of event logs and when they actually occur.

After selecting the time zone, choose an option below to set the recorder time.

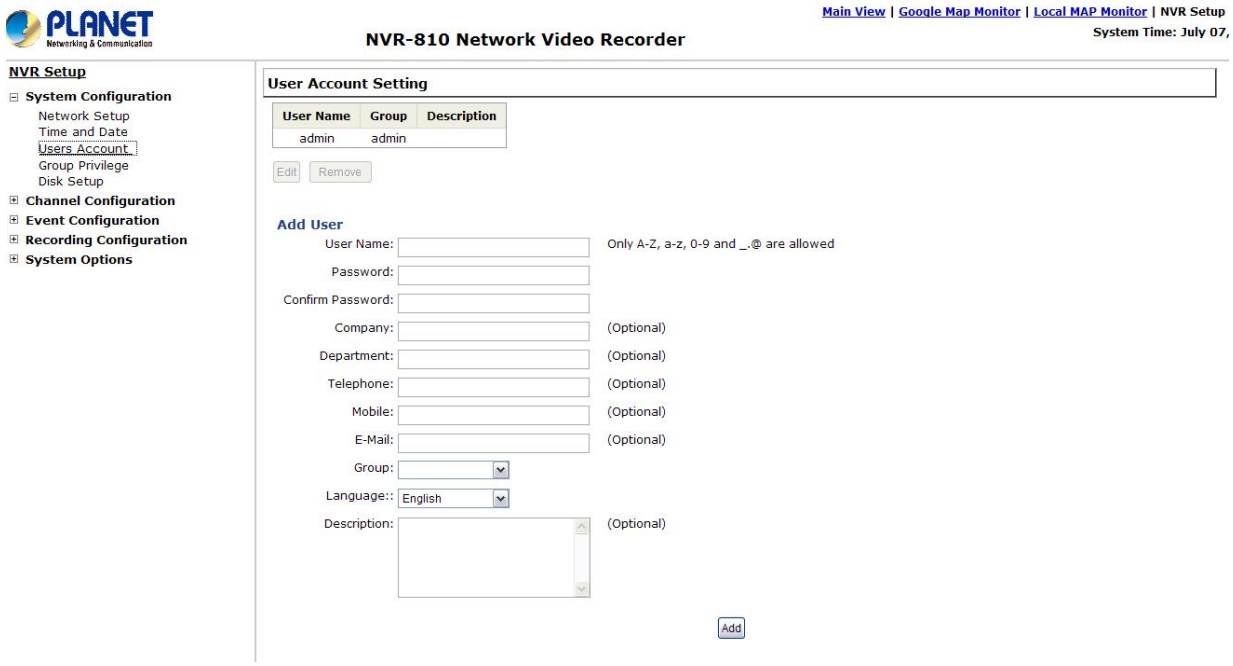
- **Manual** - Use the drop-down list and configure the time manually.

• **Sync with NTP server** - enter the hostname or IP address of a valid NTP server and set how often the recorder should synchronize the time with the recorder by using the “Update interval” drop-down menu.

• **Sync with PC** - Check this option to synchronize the recorder time with the PC that you are currently using to access the recorder.

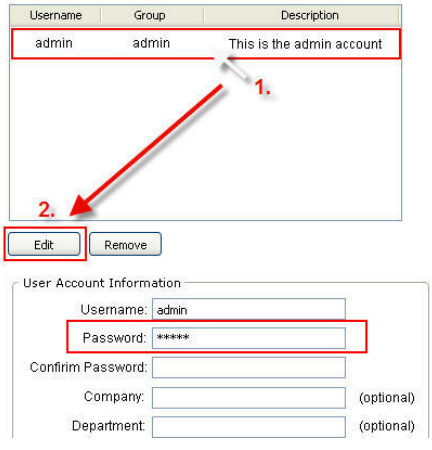
### 6.1.3 User Account

The recorder can be accessed by multiple users simultaneously. You can add, remove, and edit users by using options provided in this page to keep user information organized. Each recorder comes with a built-in “admin” account with password “admin”. It’s highly recommended to change the password upon your initial login.




To change the password of the “admin” account:

1. Click and highlight the “admin” account in the account list and click “Edit”.
2. Its information should be displayed in “User Account Information”.
3. Enter a new password in the “Password” field and enter it again in “Confirm Password”.

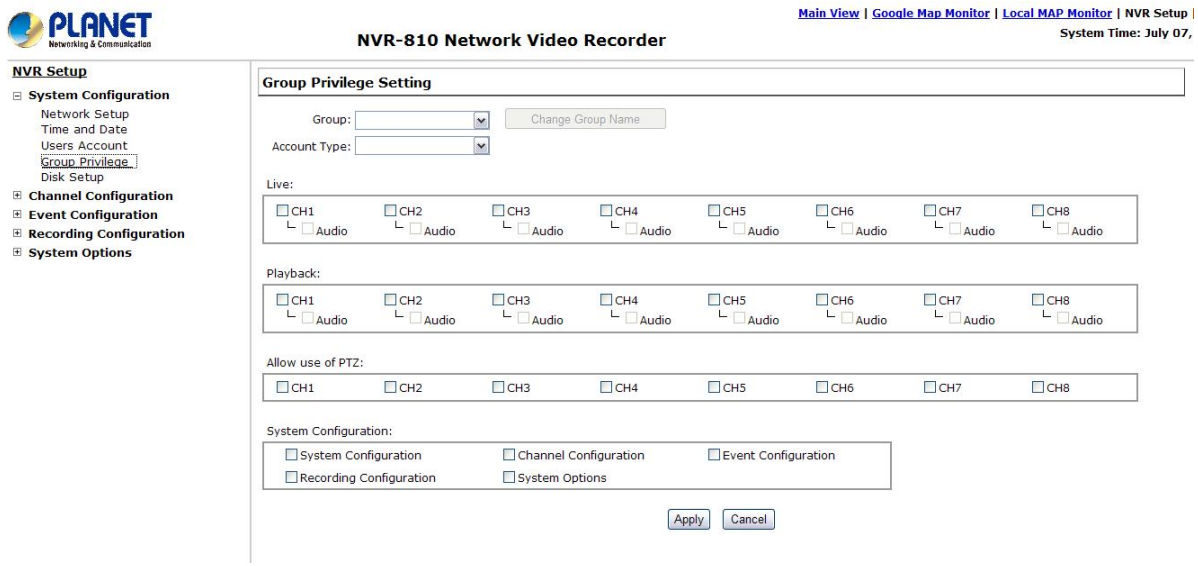


To add a new user:

- Enter a username and password in “User Account Information”. All other fields are optional for your own reference.
- Select a group from the “Group” drop-down menu to assign the new user to a particular group.
- Enter a short description for the account if you wish.
- Click “Apply” to finish configuration.

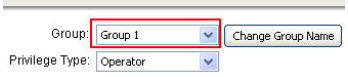
## 6.1.4 Group Privilege

Group Privilege is w here you can create multiple cust omized access policies for situations if you need the recorder to be accessed by users other than the administrator. You can do so by creat ing a group, and then remove access privileges for certain configuration pages or cameras. Users that are created and assigned to this group will have limited access instead of full administration rights.




The recorder comes with seven built-in gr oups and five built-in privilege profiles, except the “admin” and the “guest” accounts; the other five groups are fully customizable or you can simply assign a group with one of t he default privilege profiles. You can, however, assign more t han one users to the “admin” account if you wish to do so. The guest account comes with a “view-only” privilege in the “Live View” page, and users in this group do not have the power to make any changes in the “Live View” page or have access to pages other than the “Live View” page.

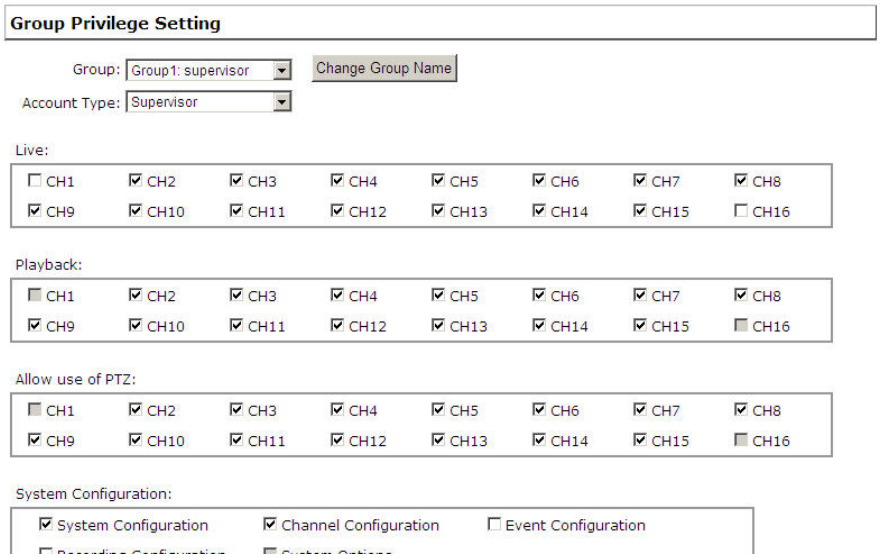
To create a group, select a group from the “Group” drop-down.




You can change the group name by clicking the “Change Group Name” button. A text box will be displayed for you to enter the new group.

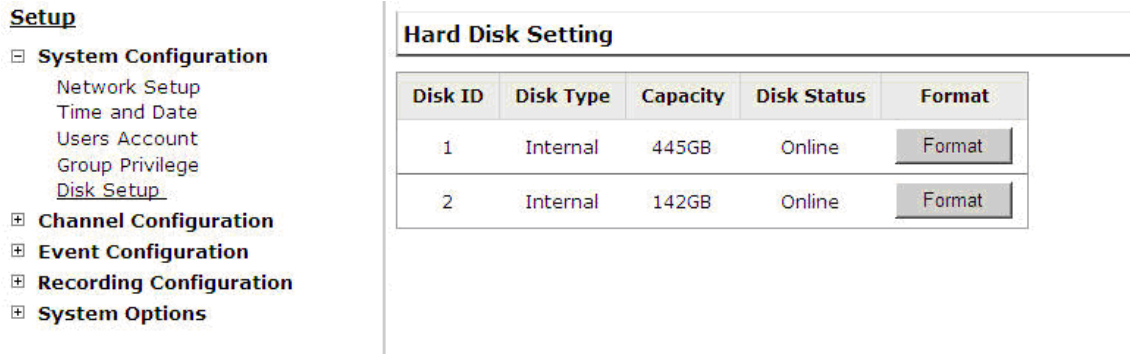

Choose what type of privilege you would like this group to have fr om the “Privilege Type” drop-down menu.


Its access privilege will then be display ed. You can alter its setti ngs by allowing or denying access to other cameras using the checkboxes instead of accepting the defaults.




## 6.1.5 Disk Setup

Once you install a hard disk to the recorder, y ou would need to initialize it so that it can be ready for recording. You can obtain basic information about the disk you installed in this page.To initialize it, simply click the “Format” button.




You can also connect external USB thumb drive to the recorder for firmware upgrade.

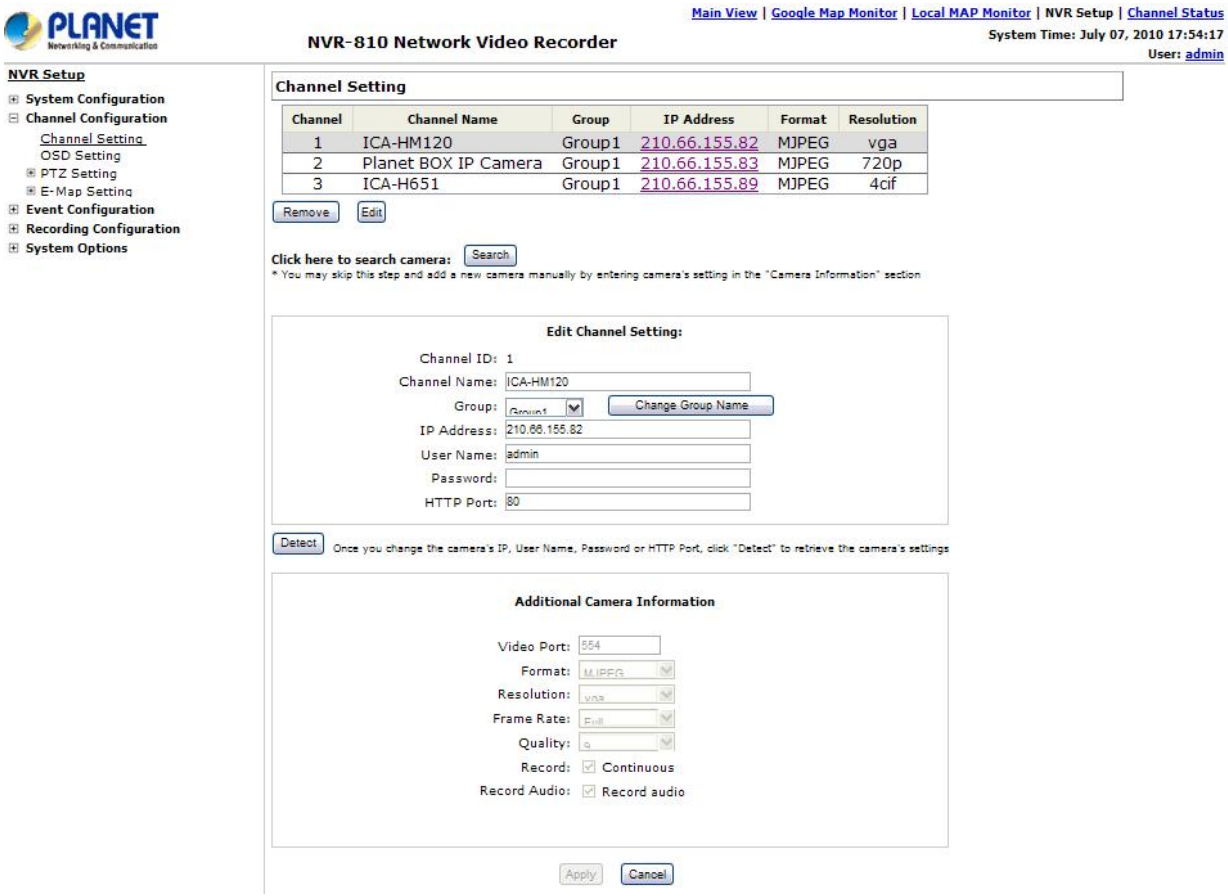
For instructions to install a hard disk to the recorder, refer to page 10.

To obtain detail inf ormation about the disk, go to “System Options” >> “Disk Status”.

# 6.2 Channel Configurations

## 6.2.1 Add a Camera

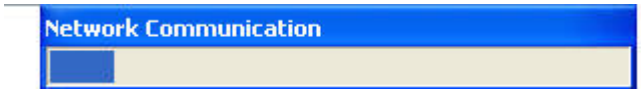
The NVR provides two options for adding a new camera. Users have the opti on to let the recorder automatically find the camera s or it i s possible to enter camera's information and add it manually.



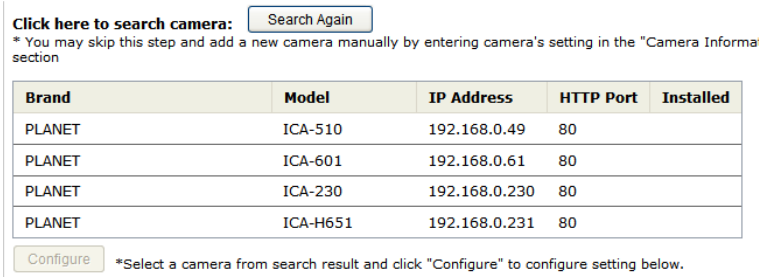

**Automatic Search:**

1. Click the "Search" button to perform the camera search. You should be prompted to install Active Control component in order for the search to function properly. Go ahead and click "Install"

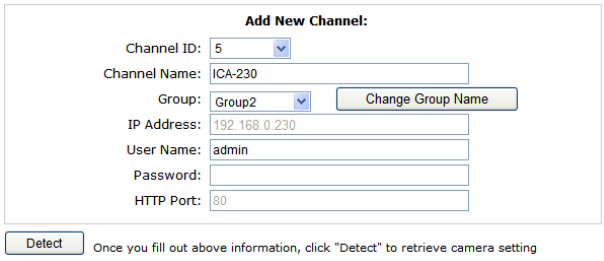
2. After that, the search should begin and its status should be displayed.



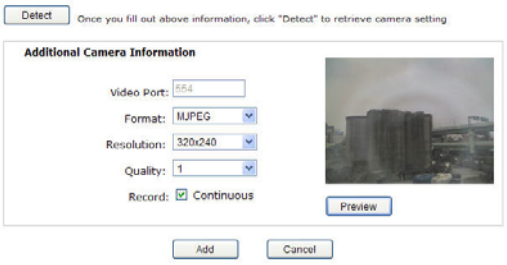

3. Found cameras should be listed and simply select a camera from the list and press “Configure”.




4. It’s corresponding information should be displayed in the “Camera Information” section. Enter its usernam e and password and select the channel ID and n ame the camera.



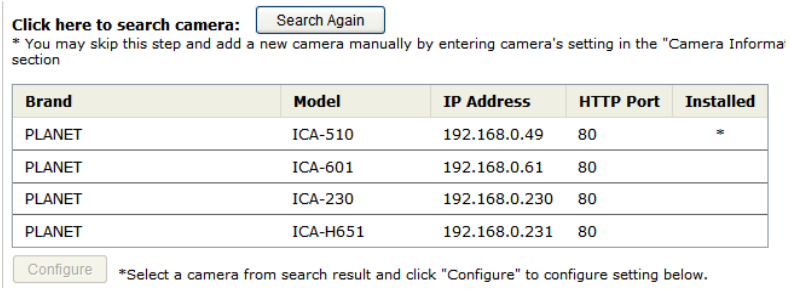

5. Click on “Detect” to establish connecti on between the recorder and the camera. If connection establishes successfully, camera’s de- tailed information should be polle d and displayed as below.




6. Adjust its video format, fram e rate, resolution or bitrate…etc if you wish. You can also click on the “Preview” to preview the live video of the camera.

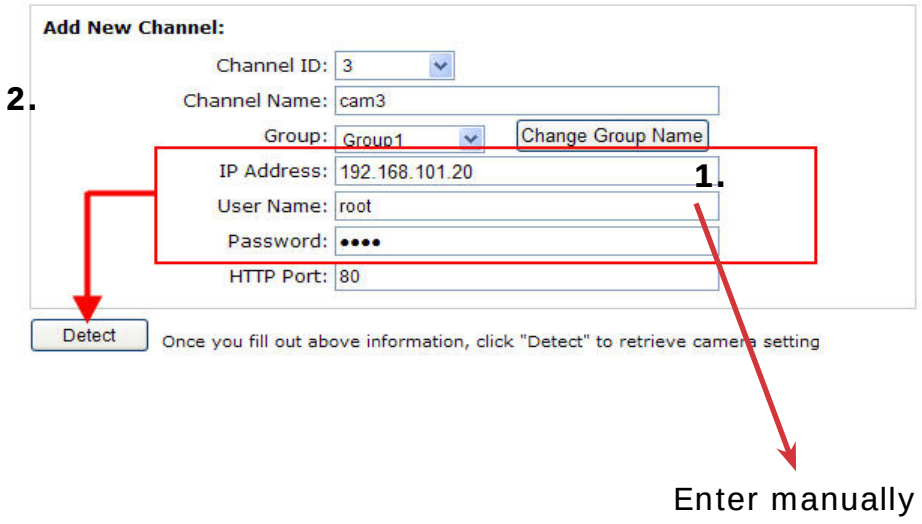
Click “Add” to finish adding the camera.

If cameras are marked with "*" in the search result, it means those cameras are already configured and connected to NVR.




**Add a camera manually**

Simply follow the instruction described above but instead of using the "Search" function, enter the camera's IP address and credential in the "C amera Information" manually, then follow step 5 and 6 described above.



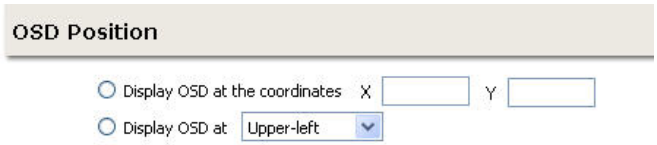
## 6.2.2 OSD Settings

The OSD (On Screen Display) allows us ers to add informational text message and embed it onto the video. By default, this fu nction is turned off. To add texts to one or more videos.

1. Select a camera you would like to add text to and choose “Display OSD”.

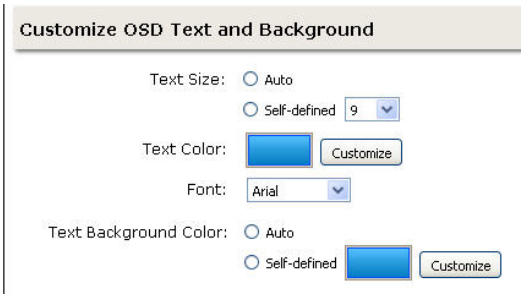

2. Choose one or more display options if you would also like the recorder t o automatically embed the system ti me or the frame rate for you. Or simply ch oose to display a custom message of your own.


3. Next, define where the text will be display ed by either entering an X/Y coordinate or use the system pre-defined position from the drop-down menu.



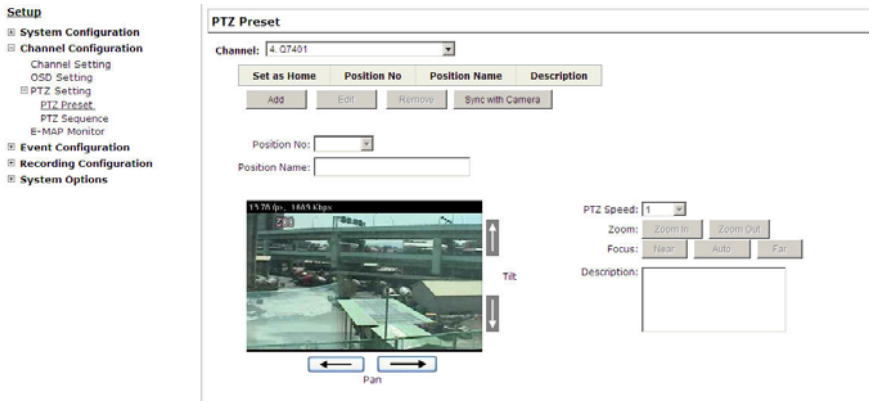

4. Click on the “Preview” button to see the pr eview of your setting and click “ Apply” to save the configuration.


The texts can be further adjusted with changes to different size , color or font so they can be more visible on the video.



## 6.2.3 PTZ Preset Settings

The recorder supports PTZ cameras and can set multiple preset points or retrieve and manage preset points that are set in the camera. This is helpful if you need to monitor multiple spots in one area from a particular camera.




1. To set up PTZ preset points, select a camera from the “Camera” drop-down menu and click “Add”.

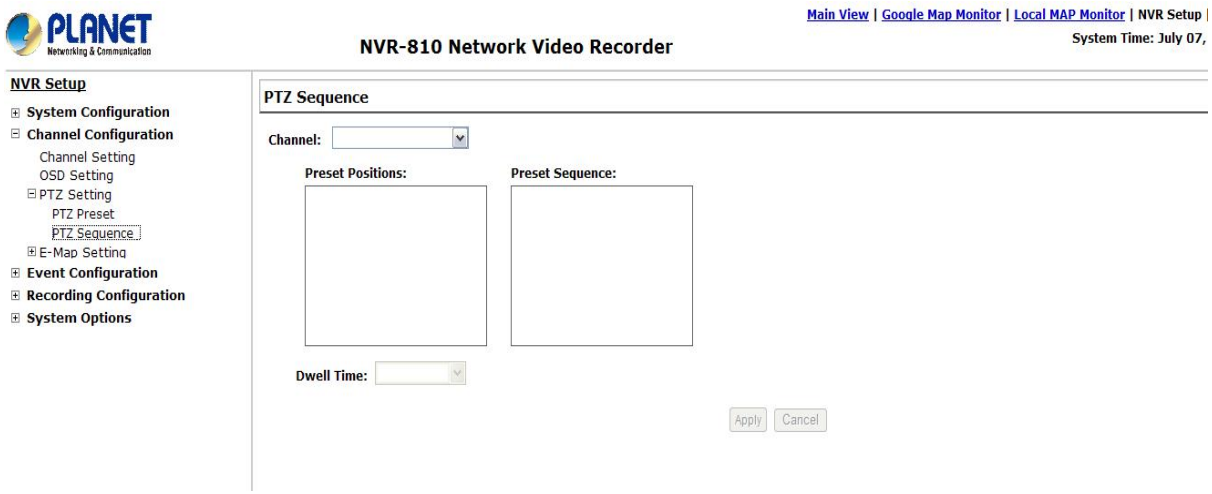

2. Select a position number for the preset point from the “Position Number” drop-down menu and fill in a name in the “Position Name” field for easier identification.


3. Use the PTZ control provided in the configuration page to set the preset point and set the position as the “HOME” position if you wish.

4. Click “Apply” to save the configuration.

## 6.2.4 PTZ Preset Sequence

Once you have multiple preset points defined for a camera, it is convenient for monitoring to set up the sequencing viewing among those preset point and let the recorder automatically switch between them for you.




To configure preset sequence for a camera," select a camera from the "Camera" drop-down menu.

The available preset points should be listed in "Camera Presets" section.

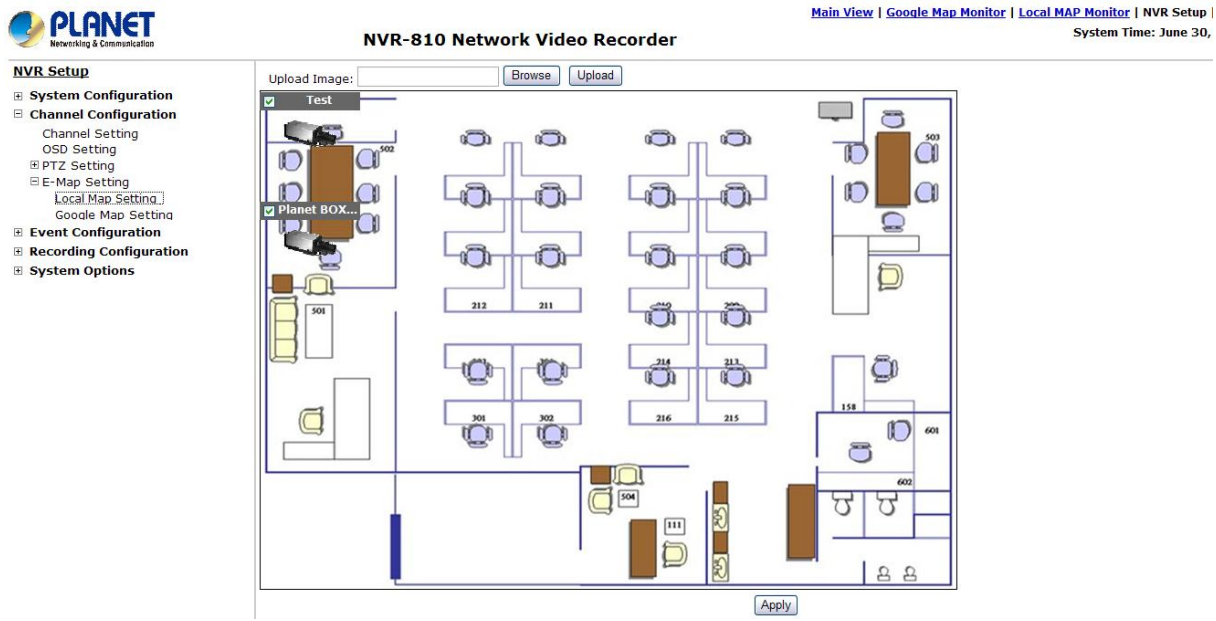
Pick the ones you like for sequence viewing and press the "->" button to move them to the "Adjust Position" section, then use the up and down buttons to adjust their sequences.

Finally, select a dwell time from the drop-down menu and click "Apply" to save the configuration.

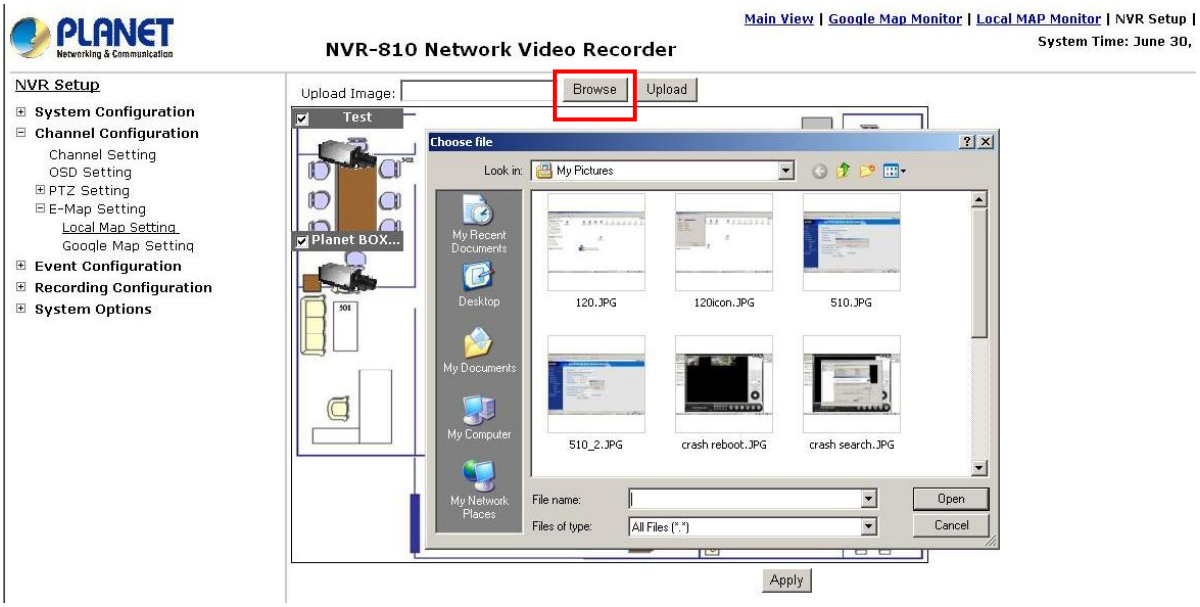
## 6.2.5 E-Map Setting

### 6.2.5.1 Local Map Setting

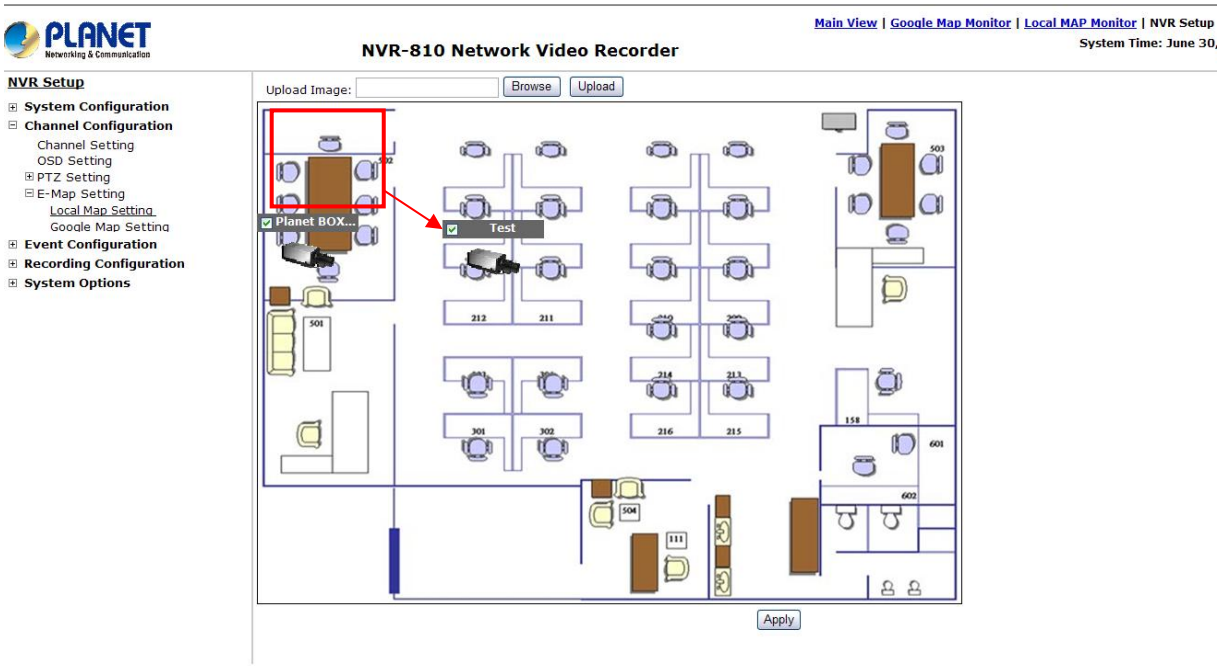
Local Map Setting is a function that alerts users whenever there is an event triggered (e.g. motion detected) from a camera with a geographical perspective. With this function, users can quickly identify which camera has detected an unusual event and where this event is happeni ng. This function works by incorporating the event detection function as well as the recording f unction, which, as a result, helps users take all the necessary actions when an unusual event occurs.




To replace the map, click “B rowse” button to locate th e new map image file from the local PC and then click “Upload”.

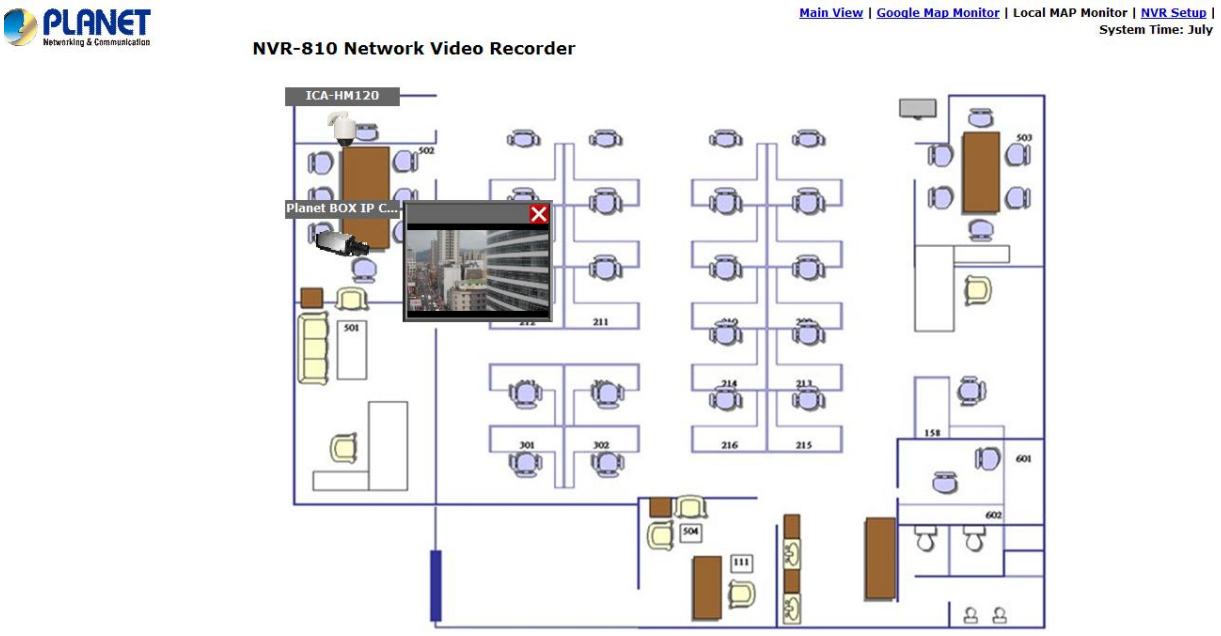


Then click and drag the camera icon to move the camera to define its location.



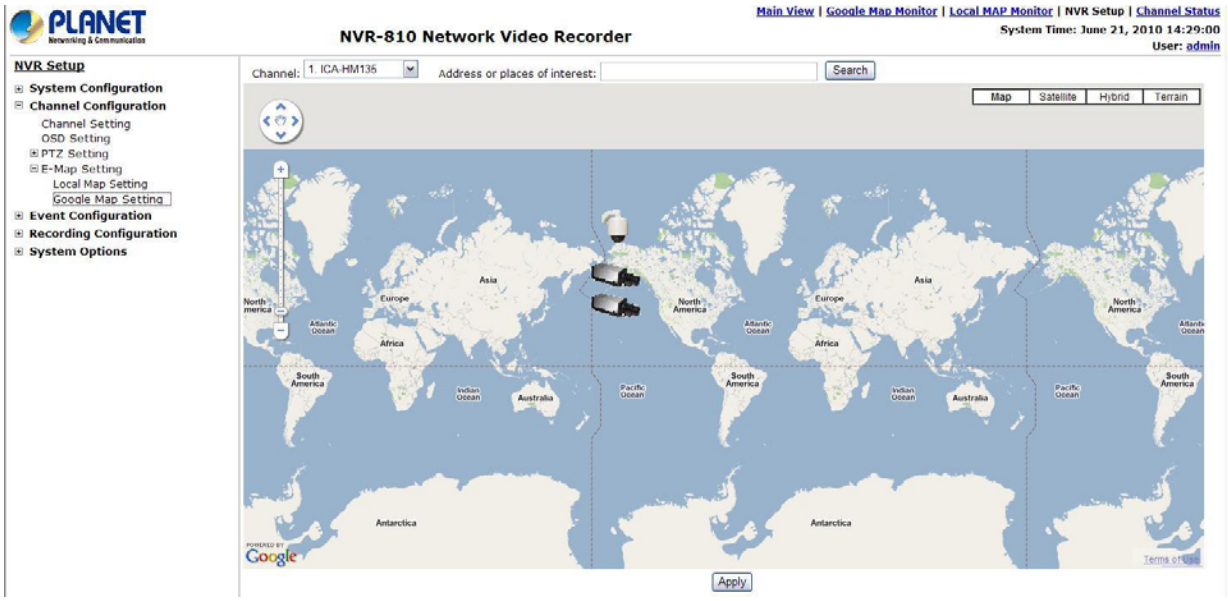

Access the E-Map Monitor page from the upper-right hand corner menu.


When the NVR receives an even t triggered from any of the cameras, their videos will be displayed on the E-Map and you can double-click on the video to enlarge it.



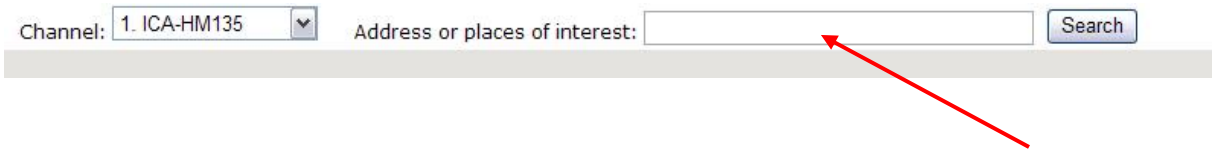
### 6.2.5.2 Google Map Setting

The Google Map monitor is a similar function to the aforementioned E-Map monitor. It is useful if you are managing multiple cameras from different locations.




To configure locations of each camera, first determine the location you'd like to place the camera to on the map. You can do so by:
1. Zoom in to a smaller area by using the zoom control bar on the map
2. Zoom in to a smaller area by using the mouse scroll button


You can also go to a specific place on the map by entering its address or the name of the place in the "Address or places of interest" field:




Once the location has been determined, click and drag the camera icon to move it to the desired location:


** Click and drag the icon to re-arrange its location*

The Google Map Monitor requires active Internet connection and can not be used in conjunction with the regular E-Map monitor function.

- You can click anywhere on the map and hold down the mouse left button then drag to move the map itself

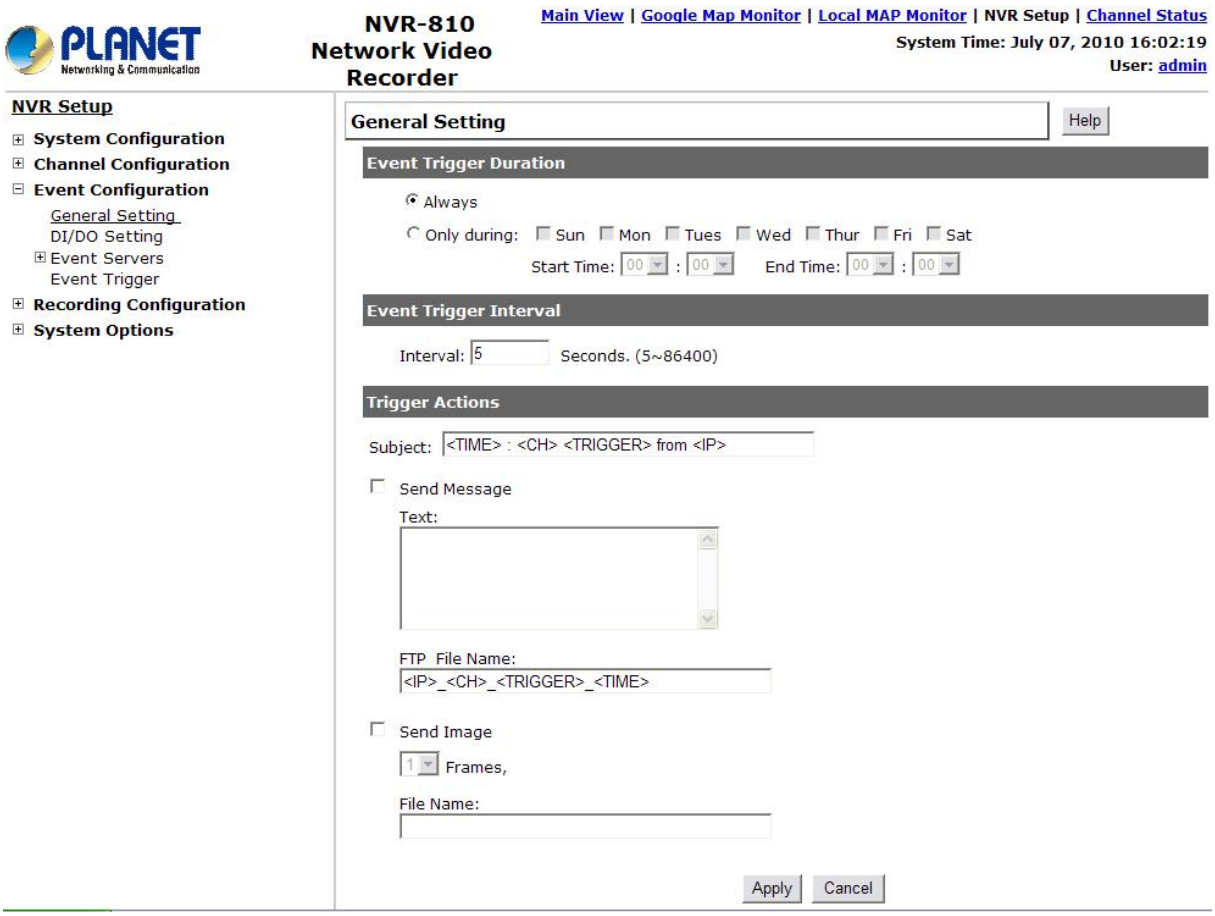
You can then access the Google Map Monitor from the top menu:

## 6.3 Event Configurations

The "Event Configurations" section allows users to define conditions that constitute an event, its corresponding trigger action and when it will be triggered. Such setting can reduce the management overhead and notify the administrator only when it's necessary.

### 6.3.1 General Settings

The general settings section can help you quickly configure when an event is triggered, how often events are triggered and the corresponding actions when events are triggered.




Start the event configuration by defining the general settings:

**Define when an event will be triggered.**

• Choose "Always" or "Only during…" under "Event Trigger Duration".

• For the "Only during…" option, choose the days by using the check- box and then define the time range in those days in the "Start Time" and "End Time" fields that you would like the event trigger function to be enabled.

**How often an event is triggered**

• Set a time interval under "Event Trigger Interval" to define how often events are triggered.

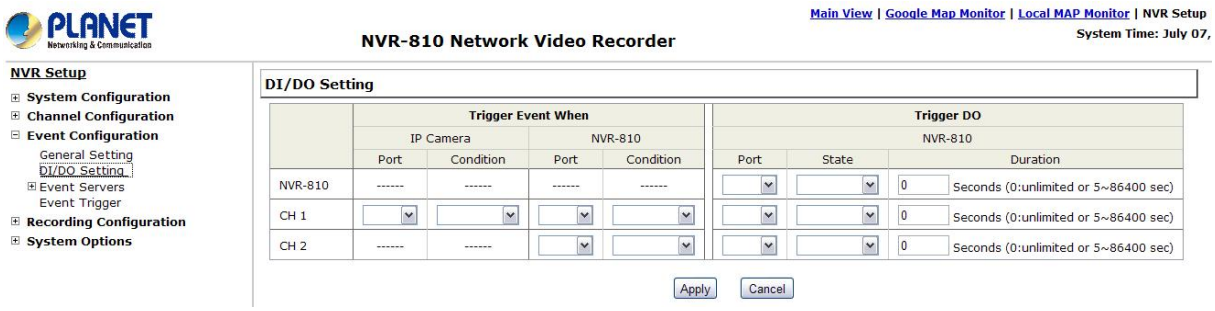
**Trigger action**

Now that you have the event trigger duration and interval defined, choose what action to be taken during an event trigger:

• You can choose to have the recorder send out the first few frames of the video recorder upon an event is triggered.
• You can also choose to have the recorder send out a warning message in e-mail or in txt file format and upload it to a destined FTP server.

## 6.3.2 I/O Settings

This function allows users to manage camera's digital input and output ports right from the recorder. You can setup the recorder to receive triggers from a particular camera's input port and trigger a device, such as an alarm that is connected to the recorder or camera's output port. Cameras that do not have built-in digital input/output port can also be configured to pair with the recorder's DI/DO ports.




1. For cameras that come with physical digital input ports, their ports will be listed in the far left drop-down menu.
2. Pick the desired channel for I/O mapping, and then select the camera's input port from the drop-down menu.
3. Select the trigger condition from the "Condition" drop-down menu.
4. Select the recorder's input port if you would also like to use the recorder's input port for event trigger. And then select the trigger condition as well.
5. Next, select the recorder's output port and the trigger action.
6. Finally, define the trigger duration.

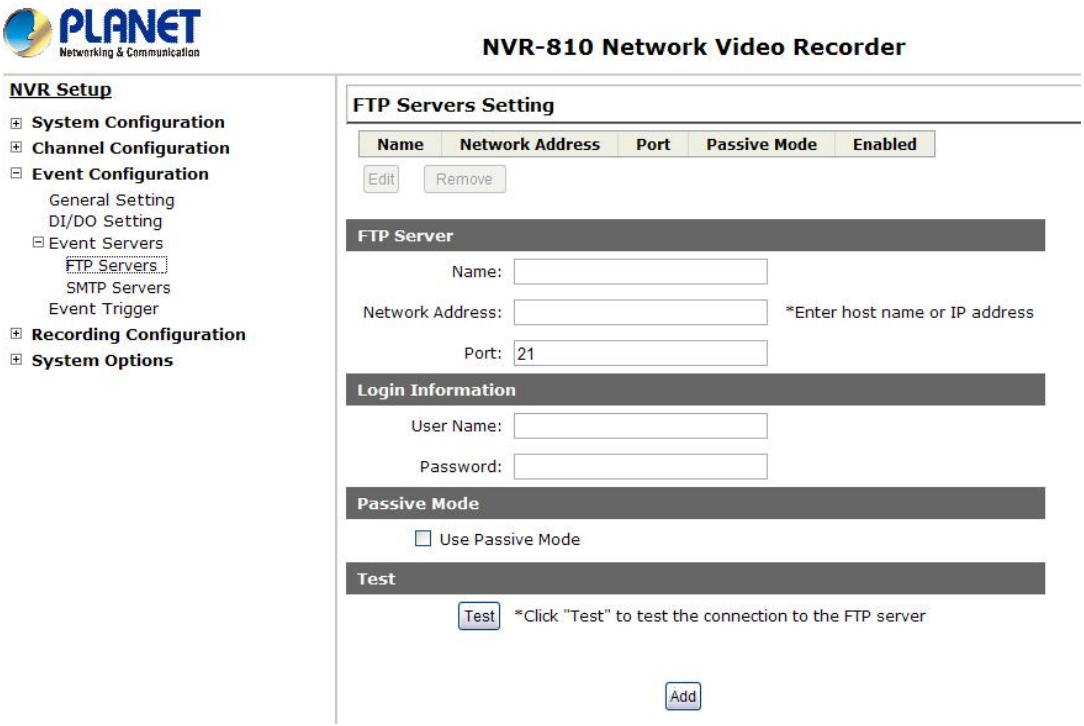
| | |
|---|---|
| NOTE | 1. The recorder does not control camera's input or output ports in a way to let you pair recorder itself with a camera's input or output port for event receiving or triggering.<br>2. The recorder only acts as a medium for pairing up input/output ports between cameras and the recorder.<br>3. Only connected cameras will be displayed in the list.<br>4. Some cameras only allow one trigger source be configured at a time, e.g.: if the camera has the motion detection function turned on, its digital input will be disabled and vice versa. Under such circumstance, if you set to use camera's digital input port as the event trigger source, you will not be able to select motion detection as the |

| | |
|---|---|
| | /trigger source for this camera under "Event Configurations" >> "Event Trigger" setup page. |

## 6.3.3 Event Servers

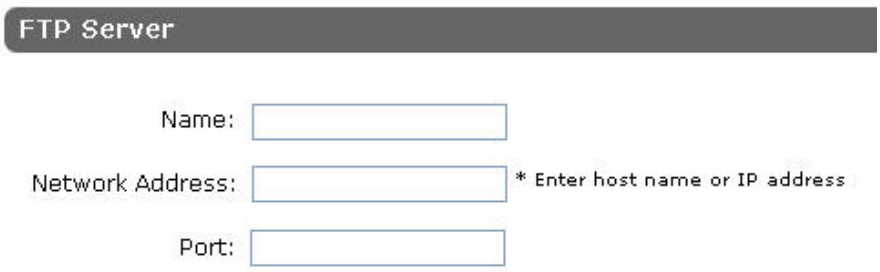
Event servers are to be used with event trigger actions. In case of unusual motion detected by the camera or a disk failure , the recorder can s end notification with the acceptable format (image/txt) to a destined event server according to the configuration.

### Configuring an FTP server




To add an FTP server,

1. Start by giving a name to the server that you are adding to the recorder.
2. Enter the hostname or the IP address of the FTP server.
3. Enter the communication port of the FTP server (usually port 21).



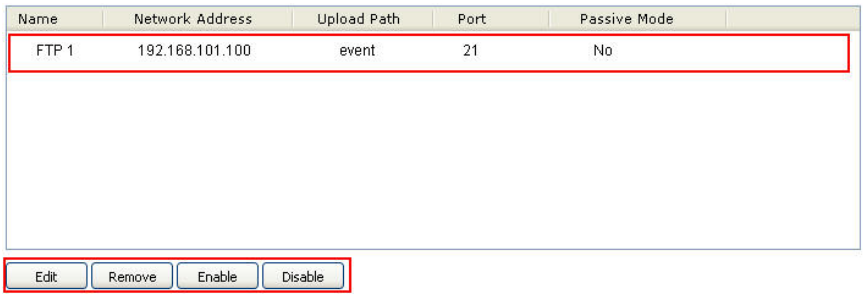

4. Enter the username and password of the FTP server if it's required

5. Check "Use Passive Mode" if it's required or leave it unchecked to use active mode.

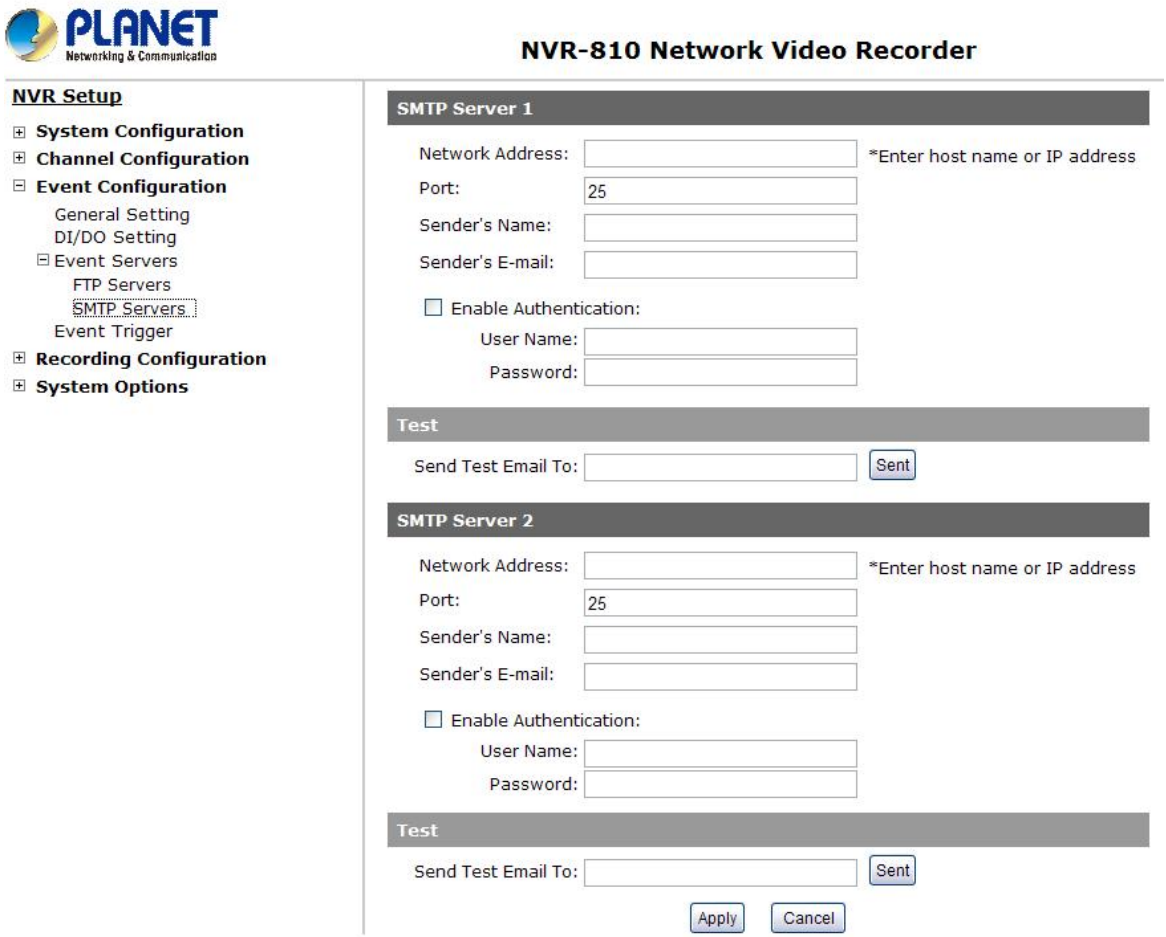

6. Click “Test” to verify if all information is entered correctly and the connection to the FTP server can be established successfully.

7. Click “Apply” for the settings to take effect.


If you wish to edit/remove/enable/disable an FTP server, click to highlight one from the profile list and choose the corresponding action button.



## Configuring an SMTP server

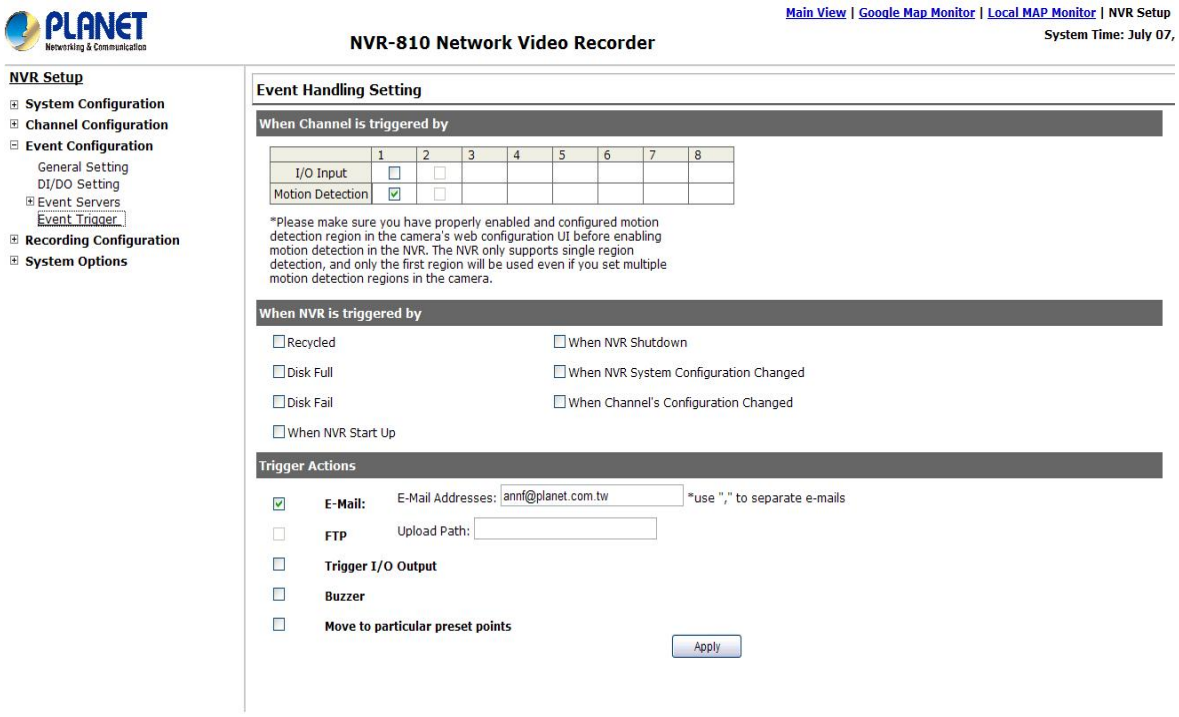



1. Enter the hostname or the IP address of the SMTP server.
2. Enter the port of the SMTP server.
3. Specify the sender's name in the "Sender's name" field.
4. Enter the sender's e-mail address.
5. Check "Enable Authentication" and enter the username and pass- word of the SMTP server and it requires authentication.
6. Click "Apply" to save the configuration.

## 6.3.4 Event Triggers

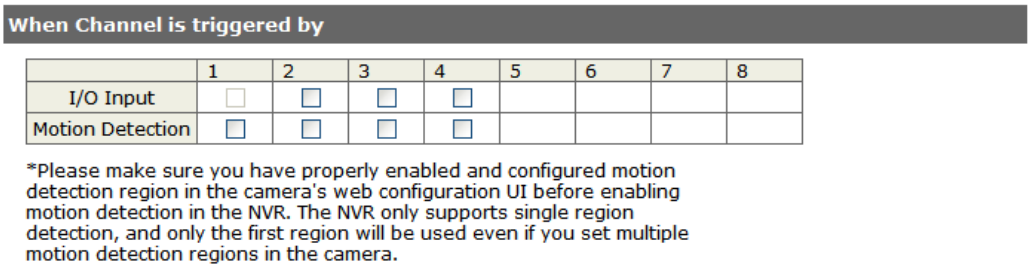
We have finished defining how an event will be triggered and which servers will be receiving notifications in the previous two sections, now we can finish up the event configuration by setting.

.which channels will have event trigger function enabled.
.What is considered to be an event.
.Where the warnings will be sent to and how they will be sent.

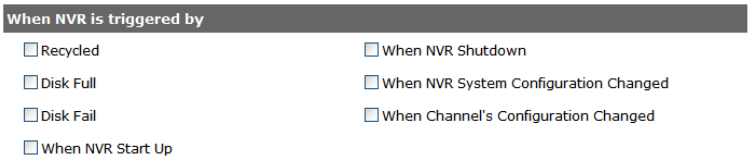



Select Channels to Enable Event Trigger and which type of event should be triggered.

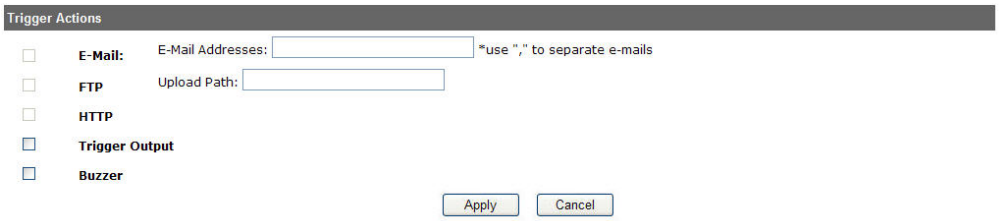
Use the checkbox to enable event trigger on the desired channels.




Define which system events should trigger the recorder to send out notifications



Define how the notifications will be sent and where they will be sent to.




* Event trigger may not work for cameras that are placed outside of your local network or on the Internet until the UPnP Port Forwarding" is enabled in both the NVR and the router.

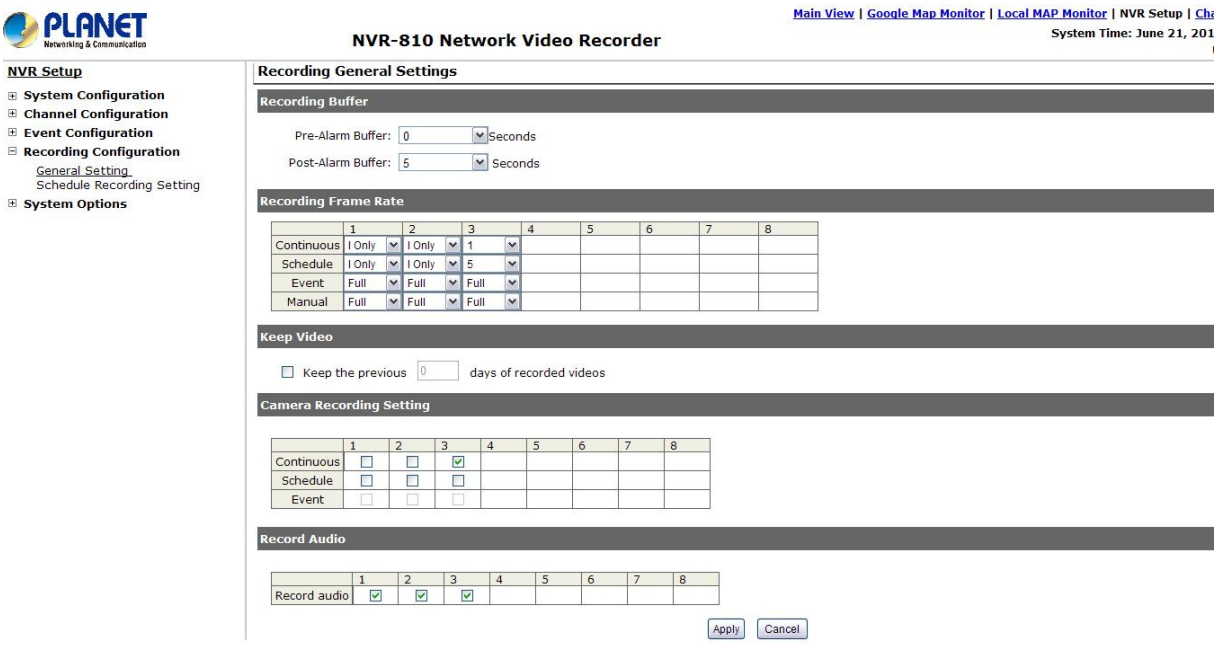
# 6.4 Recording Configurations

The "recording configurations" gives users the overall control of how and when a recording is performed and the quality of different types of recordings performed on each channels. It can help the recorder to operate with sufficient system resource by performing recording only when it's necessary with adjustable recording frame rate.

## 6.4.1 General Settings

You can define the following in "General Settings":

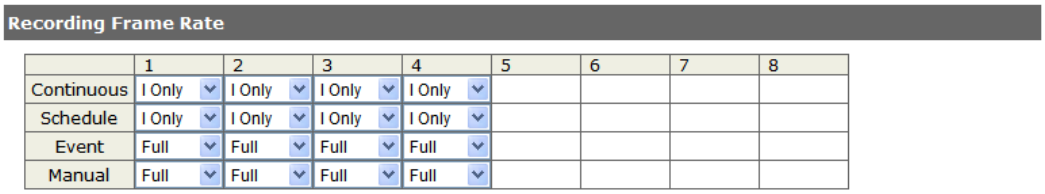
. Pre-Alarm/Post-Alarm recording length
. Recording frame rate
. Define to always keep a number of days of previously recorded data
. Enable/disable different recording types on different cameras
. Enable/disable audio recording



The “recording buffer” allows user to define “pre-alarm” and “post-alarm” time for event recordings. The “pre-alarm” time sets the NVR to record in advance when an event is triggered. The “post-alarm” time sets the NVR to continue recording for a period of time after an event trigger is finished.


* The “Pre-alarm” function only works when the “Continuous” recording is also activated.

Recording frame rate allows you to set different frame rate for different types of recording instead of recording at one frame rate only. Use the drop-down menu and select one of the pre-defined frame rates for a particular recording type.

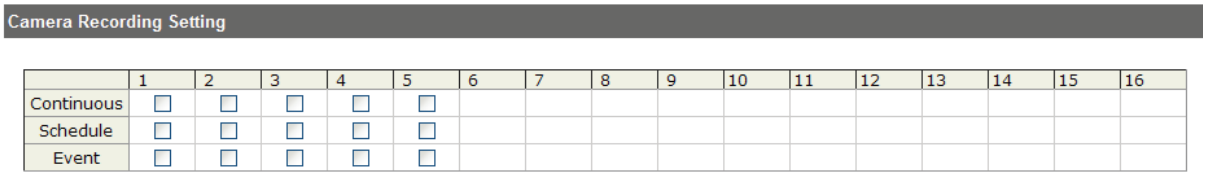



Users can also set to keep a previous number of days of recording data by enabling the option below. This is quite often used in application such as banking which certain countries requires to always keeping a minimum previous number of days of recording data.

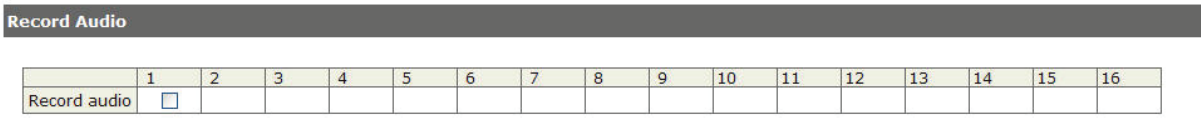

* If this option is enabled, once the hard drive is full, the recycle function will then start but it will ensure that the number of days of recording data defined here will stay in hard drive instead of wiping out 20GB of data at a time.

* If the hard drive is not full, the NVR re-calculates twice a day (each at 2:30am and 2:30pm) to keep the defined number of days of recording data from these two particular point of time backward.
The section at the bottom allows you to turn on or off a particular recording type on any channels.

The “Camera Recording Setting” section allows you to turn on or off a particular recording type on any channels.

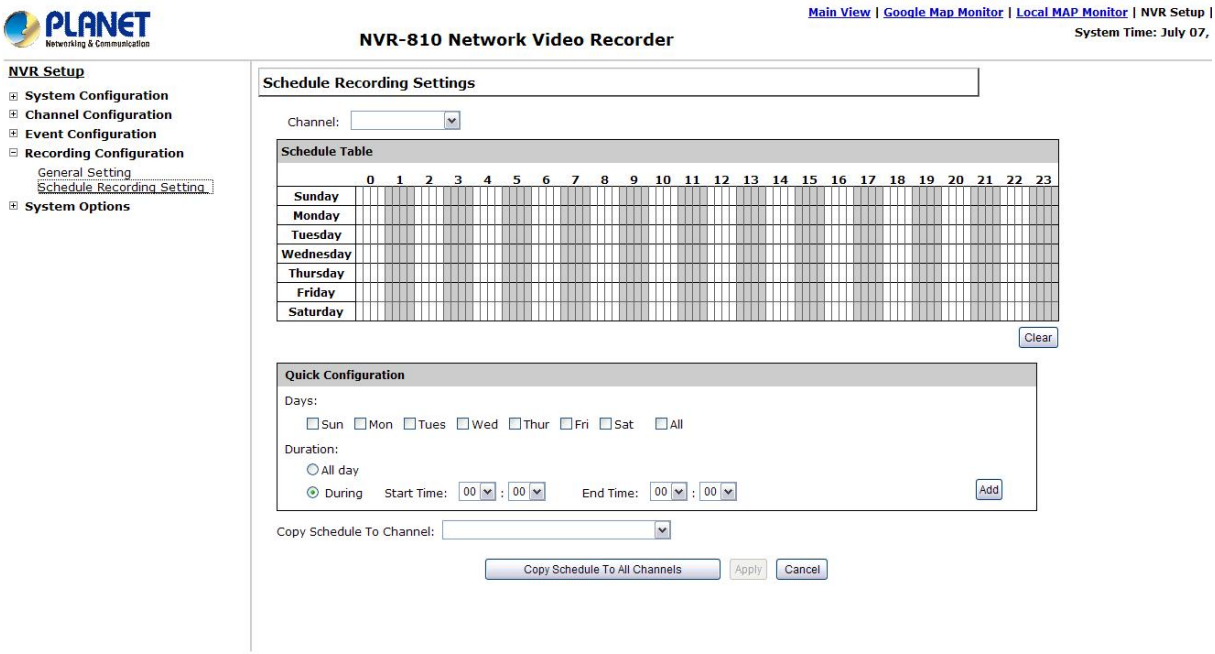



The section at the bottom of the page allows you to disable audio recording (record video only) of particular channels.




## 6.4.2 Schedule Recording

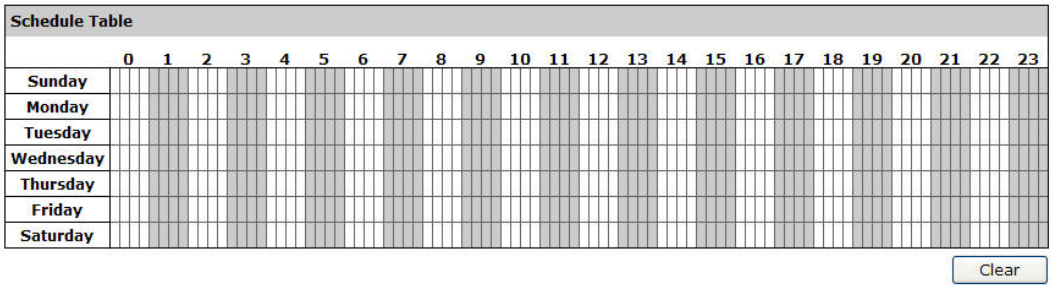
Here you can define the time range of the schedule recording for all channels.




To configure a schedule recording:

1. Use the “Camera” drop-down menu and select a camera first.

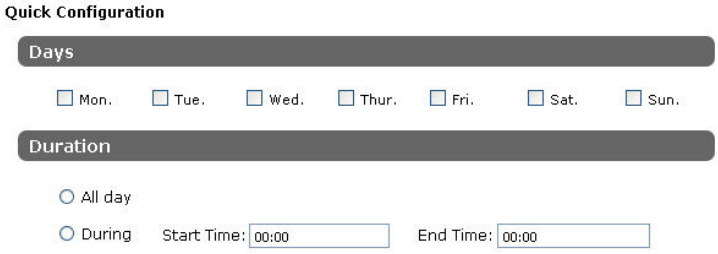

2. You can use the schedule table to set the time range. Click the cell boxes then move the curser horizontally lets you set what hours to perform recording during a day. Click and move vertically lets you set what days to perform recording at a specific time.



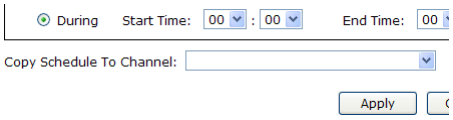

* Each cell box represents 15 minutes of time. Click one or more boxes to omit consecutive recording.

3. You can also use the “Quick Configuration” to define recording time range instead of clicking cell box one by one on the time table. Simply check what days you would like to perform recording and specify the recording duration by either choosing “All Day” or

enter a start and end time for specific recording duration.




4. Select the “Copy to” option if you would like to set the same re- cording schedule to another camera.

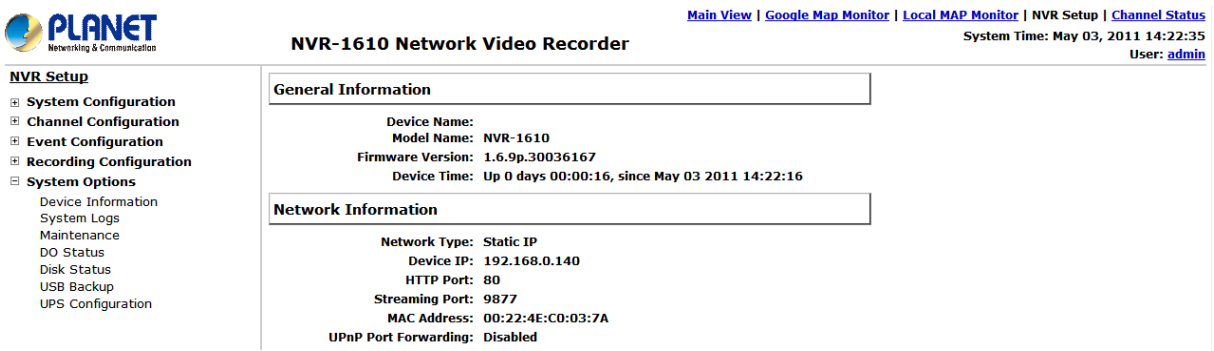



# 6.5 System Options

System Options gives users a glance of the overall system status and allows users to perform maintenance tasks such as upgrading firmware, restore/backup device settings or reboot device ….etc.

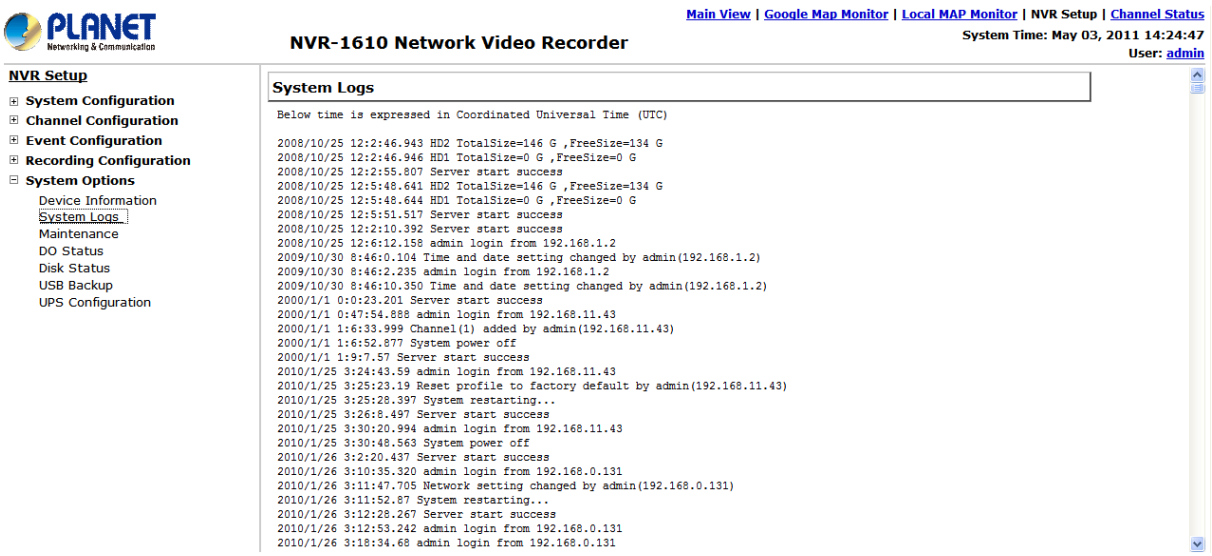
## 6.5.1 Device Information

The “Device Information” provides the general information of the device such as firmware version and system time. It also provides information of the current network settings and status.



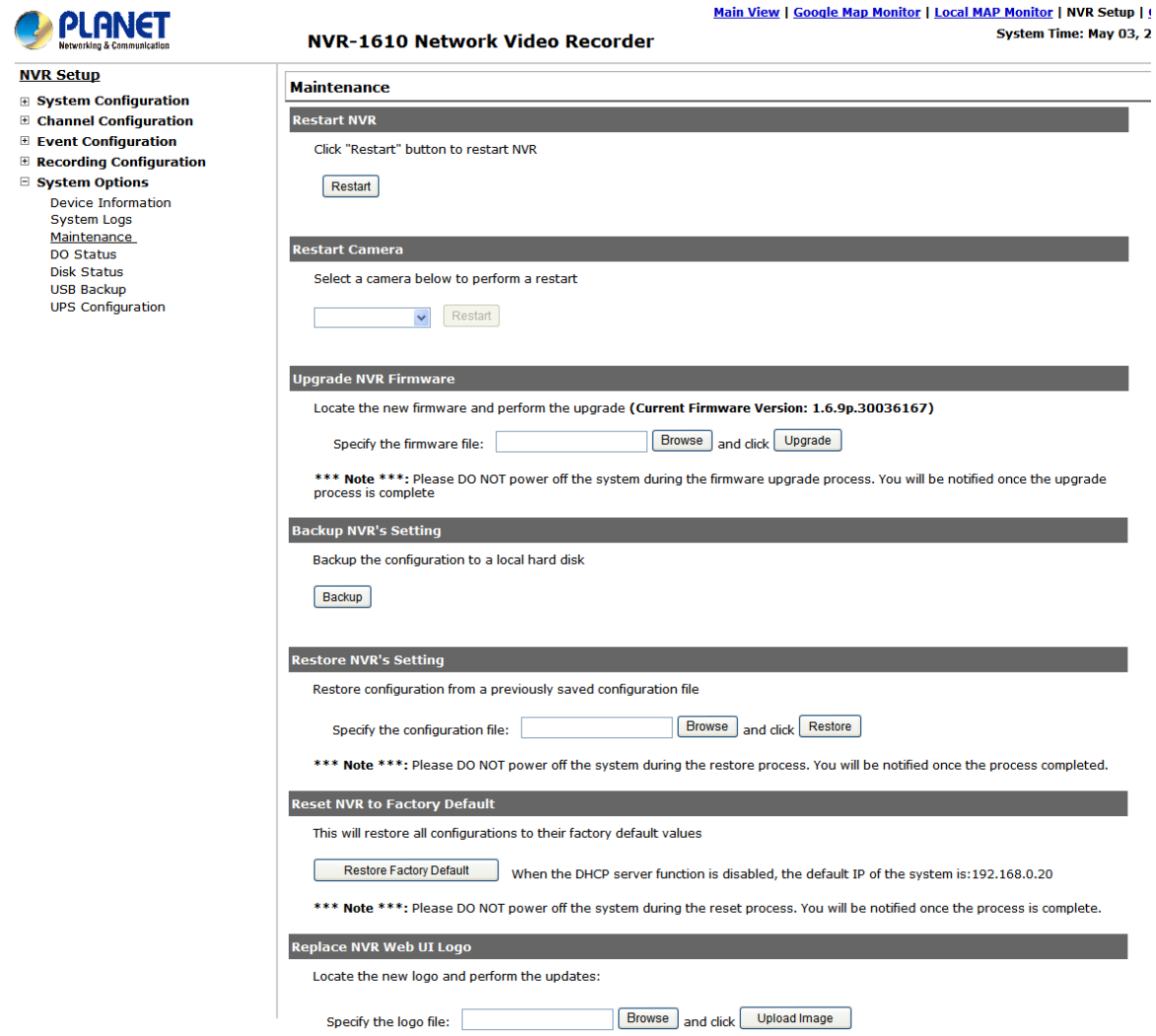

## 6.5.2 Logs and Reports

“Logs and Reports” keeps a record of what’s been happening to the device and provides basic information for troubleshooting.




## 6.5.3 Maintenance

"Maintenance" provides functions for users to:
. Reboot the NVR when necessary.
. Reboot cameras directly from the NVR.
. Perform Firmware Upgrade.
. Backup the NVR's settings to a local hard drive.
. Restore the NVR's settings from a previously saved configuration file.
. Reset the NVR's settings to their factory default values.




## Reboot the NVR

Reboot NVR-1610 after you upload a new firmware. You would need to manually reboot the system for the new firmware to take effect. Such process would prevent a recording from getting interrupted be- cause the system would not automatically reboot itself after the new firmware is loaded onto the recorder.

Simply click “Restart” to begin the reboot process and confirm the action.

The restart process should be displayed and you should be prompted back to the “Maintenance” page after it is complete.

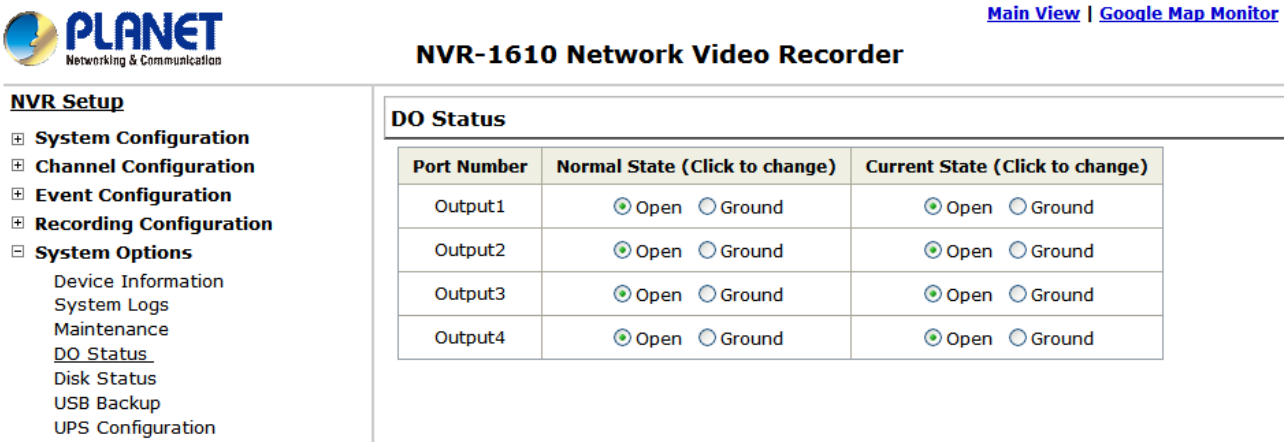
### Reset the NVR to Factory Default

To reset the recorder back to its factory default, click “Default” but- ton and begin the process.


The process should be displayed and you should be prompted back to the “Maintenance” page after it is complete.

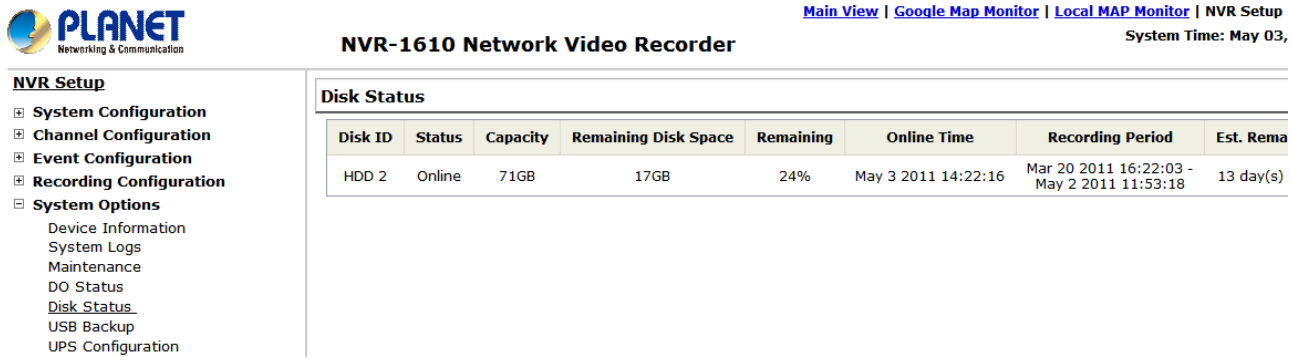
## 6.5.4 DO Status

This is where you can get the current status of the NVR digital output ports. You can also change their status from this page.



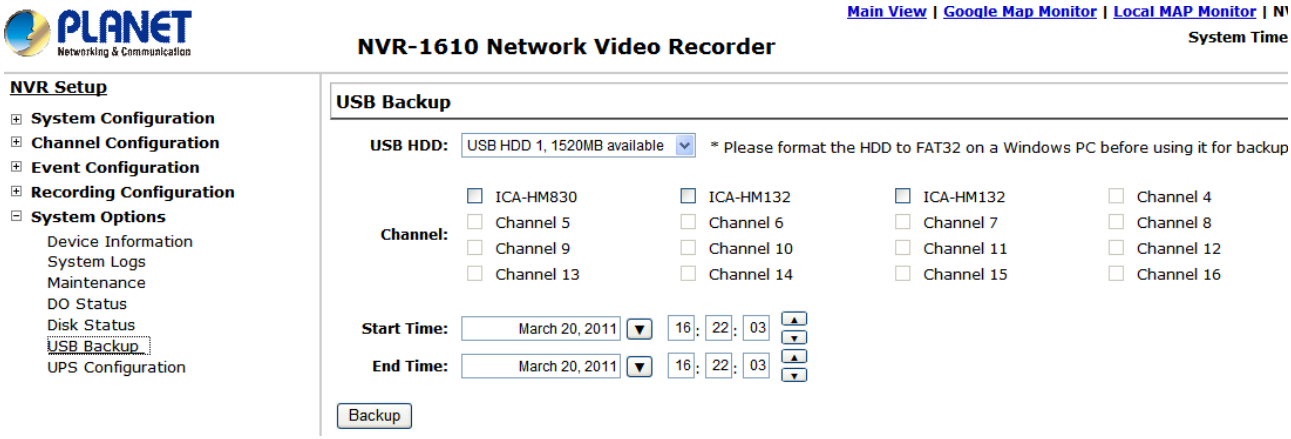

## 6.5.5 Disk Status

“Disk Status” gives you more detailed information of the hard drive that is currently installed in the NVR.

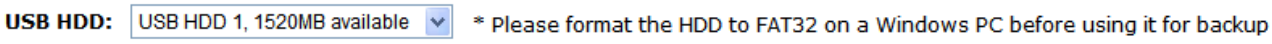



## 6.5.6 USB Backup

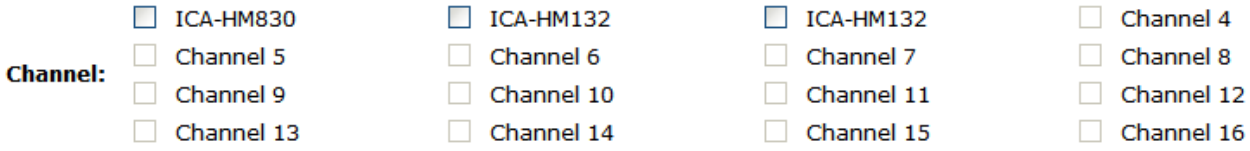
The USB Backup provides the function to allow users to backup the recorded file of one or more channels to USB-HDD.




USB HDD：Select the USB HDD you want to backup recorded file to it.




Channel：Select the Channel you want to backup.



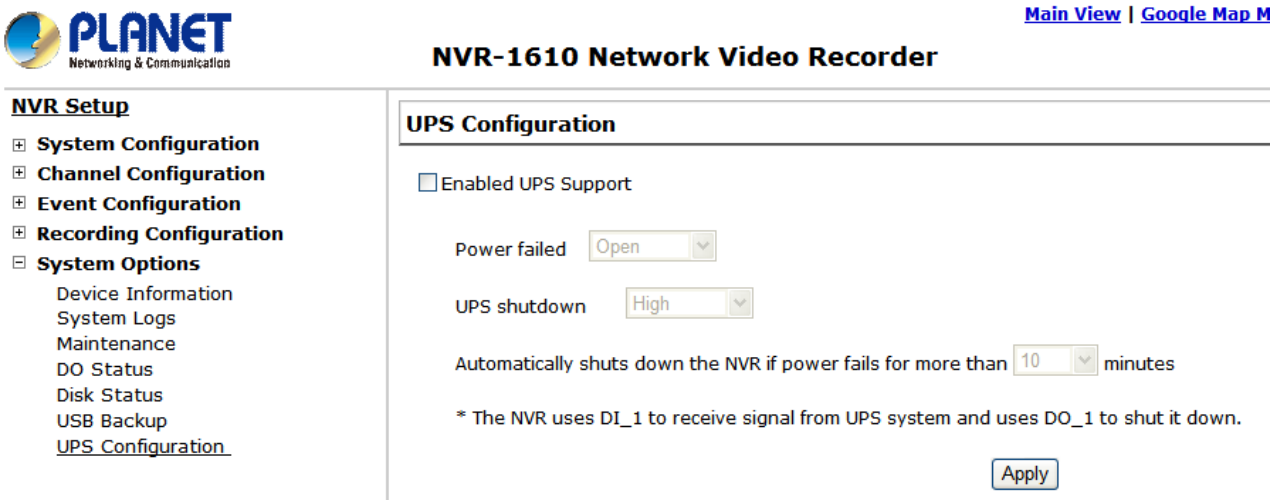

Time：Start time and End time of the backup file.


## 6.5.7 UPS Configuration

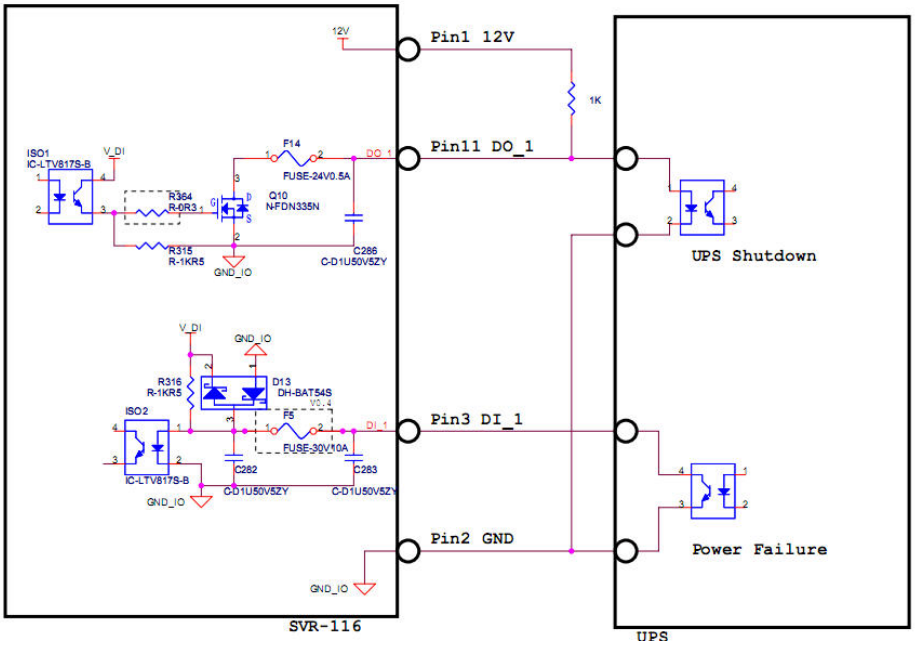
Connect the UPS to the NVR's DI/DO port for sending and receiving signals between the UPS and the NVR. Refer to the diagram below to connect the UPS with its RS-232

interface to the NVR's DI/DO port.

The NVR can receive signal from the UPS when there is a power failure and shut down itself automatically within a period of time.




Connect UPS with its RS-232 interface to the NVR's 10 port:




* The NVR uses DI_1 to receive signal from UPS system and uses DO_1 to ***shut it down.***